



Formerly Victoria Beach Community Centre  
Board Meeting – June 13, 2023 6pm

#### AGENDA

1. Called to order
2. Approval of the Agenda
3. Approval of the May 9th 2023 Minutes
4. President's Report
5. Financial Report
  - 5.1. Motion to adopt Financial Report
6. Committee Reports
  - a) Sports
  - b) Memberships
  - c) Bar Committee
  - d) Marketing
  - e) Canteen
  - f) Country Market
  - g) Building Report
  - h) Summer Winds
  - i) Capital Campaign
  - j) Communications/Programming
  - 6.1 Motion to accept all committee reports as presented
7. Affiliate Committee Reports
  - 7.1 VB Snow drifters
  - 7.2 Merry Makers
8. Old Business
  - 8.1 Legacy project - ongoing
9. New Business
  - 9.1 Options for Fitness Facility – results of special meeting June 7, 2023
10. Motion to Adjourn

NOTE: Action items arising from previous meeting.

- Review Insurance – ongoing
- Resolution to be presented at the AGM to amend the Constitution

Tabled items:

- Corporate Memberships in exchange for work in kind
- Defining duties of the scribe - ongoing



## Beaches Community Centre Board Meeting

June 13th, 2023

Board Members in attendance: Randy, Carol, Laurie, Dennis, Bill, Rene, Gary, Dayna, Trista

Members: Tracey, Sandra, Bruce, Fay, Rumona, Nichole, John

Minutes: Onale

1. Called to order 6:04 pm
2. Agenda
  - 2.1. Motion to accept Agenda with the amendments below: Rene/Dennis CARRIED
    - 2.1.1. Canteen Breakfast July 1<sup>st</sup>
    - 2.1.2. Roundtable briefing
3. Minutes of previous meeting dated May 9, 2023
  - 3.1. Motion to accept minutes from previous meeting. Carol/Rene CARRIED
4. President's Report (Randy)
  - 4.1. Welcome new board members. What I see in the coming year is to:
    - 4.1.1. Continue working on new development plan for the next 5 years.
    - 4.1.2. Continue to improve on communication. Review terms of reference.
    - 4.1.3. Further review and update of constitution and policies
5. Financial Report (Laurie) Written report submitted.
  - 5.1. Canteen has asked if a service charge should be added to the debit machine to overcome the debit charge instead of increasing menu prices. Discussion -Tabled to do more investigation on the numbers.
  - 5.2. Expense of couch for playgroup – note that the Bright Beginnings grant money covered the couch and the Merry Makers are paying the balance so no cost to BCC.
  - 5.3. Expense of picnic tables for the beer gardens, the total cost is being covered by donations.
  - 5.4. Summer Winds would like to have a 'Square' payment system to accept payment at the gate. Looking into it to see if it's viable.
  - 5.5. GST & PST have been filed.
  - 5.6. Discussion on whether monthly financials should be included on website. The majority agrees that financials should not be included but year end financials can be requested by members.
  - 5.7. Motion to accept the financial report as presented – Dennis/Rene
6. **Committee Reports**
  - 6.1. Committee Reports
    - 6.1.1. Sports – no report
    - 6.1.2. Memberships – (Bill) - no report
    - 6.1.3. Liquor & Bar Committee – (Tracey)
      - 6.1.3.1. Only one bar since last meeting which was the May long weekend ball tournament.
      - 6.1.3.2. The Beer Gardens has been painted and cleaned up
      - 6.1.3.3. Fish Fry coming up this weekend and the Summer Winds
    - 6.1.4. Marketing/Advertising – (John) Written report submitted
      - 6.1.4.1. Beaches of 59 group has received a grant that covers student employment who they are able to share if we wanted to take her up on this we could get a young person for a week or so as well as if there were jobs to do for a couple days to do with Summer Winds.

- 6.1.4.2. Question regarding the signs for businesses that may no longer be in business. – some signs have been left in honor of long time members/contributors.
  - 6.1.4.3. John has helped many Boards in the past with communications both internal and external. If anyone has a need for communication, it should be funneled to John and he can assist on getting that out to the public in the best way. He will provide some direction in the next few days in order to get that streamlined. He will also be drafting up something to share with the Board for an outline on how to communicate better with each other.
  - 6.1.4.4. The “gift in kind” for the corporate members is not going to be pursued for now.
    - 6.1.4.4.1. Laurie asks about how it gets out as she doesn’t see things advertised. John explains the e-blast, social media posting, etc - he just needs everyone who wants to get things out to send to him so they get properly advertised.
  - 6.1.5. Canteen – (Dennis) – We’re running breakfasts every Saturday and bingo on Monday nights.
  - 6.1.6. Country Market – (Carol) Written report submitted
  - 6.1.7. Building Report (Bruce) Written report submitted
    - 6.1.7.1. (Drew) Verbal report on working with CIMCO and on how the ongoing repairs are going.
    - 6.1.7.2. Trista concerned for Raymond being out there doing the mowing. Discussion about the problem areas and what we can do to have regular maintenance, even it was just once a month.
      - 6.1.7.2.1. Bill asks about having a summer student like the Green Team that we used to have. John notes that Laura Kemp offered to assist in writing grants to get summer youth employment
      - 6.1.7.2.2. Trista notes that the MMF also funds summer youth programs.
  - 6.1.8. Summer Winds – No report
  - 6.1.9. Capital Campaign - Fit for the Future (Bill)
    - 6.1.9.1. Update on hockey rink – contractor has applied for the building permit.
    - 6.1.9.2. At this point hoping to get started in July and completion in mid August. The only immediate thing is that the rummage cages will have to be relocated.
      - 6.1.9.2.1. Des A questions whether there are basketball courts going into the hockey rink as well.
      - 6.1.9.2.2. Randy talked to Lynn about where to locate the rummage cages and trailer and has a plan to do so. Bill asks if there’s a plan for a permanent relocation. Some discussion regarding the set up of the area.
  - 6.1.10. Bingo – No report
  - 6.1.11. Communications/Programming – (Carol) Written report submitted
    - 6.1.11.1. Carol suggests that this committee is somewhat redundant and should be included with the Communications/Marketing as much of it overlaps. Majority agrees.
- 6.2 Motion to accept all committee reports as presented - Carol/Dennis – CARRIED

## **7. Affiliate Committee Reports**

- 7.1. VB Snow drifters – Written report submitted
- 7.2. Merry Makers – (Laurie) Lynn cleans up the rummage every day and she can spend up to 3 hours there. A lot of the items that come in are not properly packaged and then there are always people going through it and taking items before they get put away. Ladies day went very well. We had 55-65 ladies out. Funds raised will be deposited to the Community Centre to pay for the couch. MM will also pay for the pin board and the paint for the outside bar.

## **8. Old Business**

- 8.1. Legacy project – (Tracey/Randy) Letter from Tammy says they are putting their program on hold for now.

## 9. **New Business**

### 9.1 Capital Campaign – (Bill)

While we feel the fitness center is viable, putting one in the upstairs lounge would be divisive to the point where we unanimously felt it was not worth pursuing. We will be preparing a proposal for consideration at a general meeting, which the membership will be able to attend and express their view on.

Discussion regarding basketball hoops to be put in the hockey rink with painted lines as part of upgrade being done this summer. Bill will see if this can be done within the existing grant application.

Bill makes a motion that we do not proceed with the fitness facility in the lounge area upstairs and that we proceed with a process culminating in a general meeting taking place in two weeks that the membership determine to whether or not we proceed with the expansion of the building for a fitness facility. Seconded by Trista – Carried

### 9.2 Roundtable discussion

9.3 Dayna Ford has stepped down as secretary – Randy would like to make a motion to accept Dayna's resignation and thank her for her service. Seconded by Rene

9.4 Randy makes a motion to appoint Nicole Zarazun as interim secretary. Seconded by Gary – Nicole accepts the position of interim secretary for the remainder of the term which ends in 2024.

9.5 Canteen – Discussion regarding Canada Day.

9.6 Dayna has asked if she can create and be the chair of the youth committee. The board is in favour.

General meeting - Thursday June 29 at 6:00pm.

Next board meeting - July 11<sup>th</sup> at 6pm.

Dennis makes a Motion to Adjourn 7:53pm CARRIED

Action items arising from meeting.

- Bill to look into adding basketball to hockey rink upgrade.

Tabled items:

- Interac machine charges

Board Reports submitted:

#### Communications / Marketing Report

- all sign owners in the curling area have been contacted with a net revenue gain of \$1440 to date.
  - Interior digital signage is now able to be programmed remotely. Drew has suggested that the other 2 monitors in lounge and by the cafeteria should be done shortly
  - JH will speak to the board about suggested communication protocol to ensure all programming / events are properly promoted and brand aligned on all platforms
  - JH would like to suggest that we drop the suggestion to offer the corporate directory and other advertising for services as this will be a challenge to monitor and execute.
  - I have approved a small expenditure of \$59 to be listed in the Beaches of 59 website / directory.
- Respectfully submitted - John Heppenstall

#### Beaches Programming & Communications Committee Report

Date: June 2023

1. Committee needs to be re-thought – multiple attempts over past several years to work out a broader communications plan.
  2. New processes to be worked out -  
Request of the board
- 
1. New chair and members requested.

Submitted by: Carol Bartmanovich

#### Beaches Country Market Committee Report

Date: June 2023

##### Monthly Committee Activities

1. 58 Country market applications received up to June 5th.
2. 11 Artisan applications received to date.
3. Artisan sale will run 10-2 June 17th and August 5th.
4. Waiting on health permit
5. Dennis, Mike and Carol will be operating market – looking for additional assistance.
6. Not planning on running 50/50.

##### Recommendations to the Board

1. Planning to contact RM of Victoria Beach CSO's to assist with traffic this year.

Submitted by: Carol Bartmanovich

Committee: Building - May 2023

- Power outage caused mechanical to pull floor temp down in rink area below freezing. Cimco to check why this happened. Pickleball cancelled one day.
- Did water samples for quarterly tests. Everything OK.
- Rink area still around 50 F. Never has risen to usual 65 degrees F.
- Did our usual once a week cleaning of floors.
- Drew up calendar of events for pickleball.
- Had elevator checked. Unit would stay upstairs, would not respond to controls. Switch control would jamb against cover. This was repaired.
- Alarm on compressor unit shows red but on resetting it goes out but nothing changes.
- Picked up new pin board for outside bulletin board and installed.
- Installed bumper boards for carts in Post Office. They arranged painting. Put on window trim.
- Fire extinguisher service was done.
- Having good turnout at all kids' programs.
- Alarm at compressor has to be reset almost every day although nothing changes. Temps slowly rising.
- Made ramp for east door rink area. Raymond painted all three ramps.
- Breakfasts are going well. Lots of volunteers.
- Raised tank in back for flooding water 1 ½". This makes it easier to drain. Finished new drain piping on tank. Old piping leaked.
- Raymond keeping up with setting up, taking down for events. Also keeping up with washrooms, etc.

#### REQUEST OF THE BOARD

Nothing at this time.

Bruce Morrison

#### Beaches Community Center Committee Report

Committee: VB Snow Drifters Inc. Reported by: Barbra Kania, President

Victoria Beach Snow Drifters

Date: May 23, 2023

#### Monthly Committee Activities

May 2023 through the Summer to the Fall

Nothing to advise Beaches at this time. We will be working on Trail Maintenance this summer, some members will be volunteering within the community, specifically Summer Winds Music Festival and other events but the majority of our time will be on the trails and working on our groomer to prepare for the winter.

Potential VBSD Fundraiser in the fall of 2023 more information TBA at a later date.

#### Requests of The Board

No request to the board at this time / No recommendations to the Board