



Board Meeting Agenda

Beaches Community Centre
September 9, 2025 at 6:00 p.m.
65 Arthur Road, Victoria Beach, MB R0E 2C0

Agenda

1. **Call to Order**
2. **Agenda (Motion)**
3. **August 12, 2025 Board Meeting Minutes (Motion)**
4. **President's Report**
5. **Financial Report (Motion)**
 - 5.1. May 2025
 - 5.2. June 2025
 - 5.3. July 2025
 - 5.4. August 2025
6. **Strategic Planning Update**
7. **Business Arising**
 - 7.1. Ice Machine for BCC Follow-Up – Cathy Burtnack
 - 7.2. Pre-build Storage Building Discussion Continued – Chris Feakes
 - 7.3. Membership Suggested Protocol – postponed – Brad
 - 7.4. Outdoor Court Tarp Update – Gary Wingate
8. **New Business**
 - 8.1. Post Event Clean Up Protocol – Board (refer to Bill's email)
 - 8.2. Thank-You Letters – Gary Wingate
 - 8.3. Motions & Board Voting by Email – Gary Wingate
 - 8.4. Exterior Cameras – Gary Wingate
 - 8.5. Curling Budget – Tiffanie Lauze
9. **Committee Reports (Motion)**
 - 9.1. Pickleball – *Rob Fiola*
 - 9.2. Canteen – *Janet Premak/Cathy Burtnack*
 - 9.3. Bar – *Tracey Patzer*
 - 9.4. Building – *Bruce Morrison*
 - 9.5. Marketing, Communications and Programming – *John Heppenstall*
 - 9.6. Fitness Facility – *Murray Otter*
 - 9.7. Memberships – *TBD*
 - 9.8. Country Market – *Sharon Leggatt*
 - 9.9. Curling – *Tiffanie Lauze*
 - 9.10. Basketball – *Tiffanie Lauze*
 - 9.11. Youth – *Dayna Ford*
10. **Affiliate Committee Reports (Motion)**
 - 10.1. VB Snow Drifters
 - 10.2. Merry Makers – Laurie Danwich
 - 10.3. XC Ski Club
11. **Roundtable Items – Board**

12. In Camera Session (Motion)

13. Call for Closure (Motion)

Appendix 1

Deliverables:

Action	By Whom	By When
New Director/Committee Chair Reporting Structure	Brad	TBD
Membership Function / Membership Suggested Protocol	Board/John	TBD
Curling Budget	Tiffanie	September Meeting
Quotes for skateboard donation sign	Brad	TBD
Strategic Planning	Bill	Ongoing
Define trail usage more clearly – software in the works	Brad	Ongoing
Fence around play structure	Brad/Bruce	Ongoing
Rink Management Coordinator – fill role	Volunteer	Next ice season
QuickBooks	Laurie/Carol	Ongoing
Kabota Tractor Storage	Board	New
Outdoor Advertising Signage	Chris/John	Ongoing
Parking Signage / Parking Lot	Chris/John	Ongoing
Capital Opportunities	Bill/Board	Ongoing
Membership Increase Amounts	Board	Before Next AGM
Outdoor Court Tarp / Membrane	Gary	New



Board Meeting Minutes

Beaches Community Centre (BCC)
September 9, 2025 at 6:00 p.m.
65 Arthur Road, Victoria Beach, MB R0E 2C0

Attendance

Board Members: Chris Feakes (Vice President), Cathy Burtneck, Laurie Danwich, Tiffanie Lauze, Janet Premak, Gary Wingate, Nichole Zarazun

Absent: Brad Patzer (President), Bill Hurtig, Trista Demedeiros

Members: Elaine Buyers, Rob Fiola, Bruce Morrison, Fay Morrison, Murray Otter

1. Call to Order

Quorum was established, and Chris Feakes, Vice President, called the meeting to order at 6:06 p.m.

2. Agenda

The agenda was circulated in advance of the meeting, and no changes were made.

Motion:

2025.09.09-01

That the Board approved the agenda as presented.

Motion moved by Gary Wingate, seconded by Tiffanie Lauze. Carried.

3. August 12, 2025 Board Meeting Minutes

Motion:

2025.09.09-02

That the Board approved the August 12, 2025 Board Meeting minutes as presented.

Motion moved by Janet Premak, seconded by Tiffanie Lauze. Carried.

4. President's Report – provided by email

"Brad talked to Chris about the storage building, he has everything covered and the prices are good, the location is accepted by the building inspector. I am in favor of getting this structure."

5. Financial Reports – May to August 2025 / Year End Financial Statement

5.1. Laurie Danwich circulated the 2025 Yearend Financials via email today. The Board agreed to read and review the statement and forward any questions or concerns to Laurie Danwich. Please respond by September 23, 2025. Due to the timing sensitivity of approving and filing the tax return, the Board approved an online vote via email.

Motion:

2025.09.09-03

That the Board allowed email voting for the approval of Beaches Community Centre 2025 Yearend Financial Statement, which is an exemption of 5.5 of the Constitution.

Motion moved by Chris Feakes, seconded by Gary Wingate. Carried.

5.2. The Summer Winds Music Festival Income Statement was circulated at the meeting. Anticipated profit of \$35,000. Summer Winds Committee recommends the payment go towards paying down the mortgage. Once the statement is finalized, the funds will be allocated.

6. Strategic Planning Update

Final number of survey responses is 196. Community Future Manitoba is aiming to have the survey report to BCC prior to the October Board Meeting.

7. Business Arising

7.1. Ice Machine Follow-Up – Cathy Burtnack

At the last Board Meeting the Board requested that Cathy Burtnack get more accommodating quotes from a few reputable companies. Cathy Burtnack plans to visit the suppliers to investigate machines/prices more closely.

Bruce Morrison shared his concerns with the past ice maker the cub had, including price of water, black ice issues, bagger responsibility, etc.

The Board felt it was still worth looking into. Cathy Burtnack will proceed.

7.2. Pre-Build Storage Building Discussion

Discussions were held regarding the two quotes received for the storage shed, location of the unit, removal of a man door, etc. The VB inspector advised that based on the selected location of attaching to the existing BCC building and given the 12'x30' sq ft of the unit, an engineer is not required. Shed prices below include tax, delivery (5-8 weeks) and set up.

Chris Feakes will reach out to both Premier and Horizon to share quotes and see what can be offered regarding price matching/discounts.

Table 1:

	Quote:	Notes:
Premier Portable Buildings	\$12,986	Summer sale price (10% off applied)
Horizon Storage Sheds	\$15,182	
DoorTech	\$1,691	Solid steel insulated door, includes hardware
Gravel Base / Level	\$600	Free Style / WBE
Lighting	Cost of material	GB Electric
Alcove Pathway Structure	TBD	Contractor TBD

**Prices subject to change*

Motion:

2025.09.09-04

That the Board agreed to proceed with the purchase of a pre-built storage shed for a maximum purchase price of \$18,000 which includes all additional prep/finishing requirements (gravel/leveling, lighting, alcove structure, door, etc.) and approved the quotes provided in Table 1, for the Beaches Community Centre.

Motion moved by Gary Wingate, seconded by Janet Premak. Carried.

7.3. Membership Suggested Protocol – Brad Patzer/John Heppenstall

Postponed to next meeting.

7.4. Outdoor Court Tarp Update – Gary Wingate

As most are aware, Gary Wingate shared that last winter the outdoor surface spider cracked and was resurfaced in the Spring by Cord’s Park Mark by warranty. It is unsure if the protective coating was not applied in the first place. Gary Wingate shared multiple tarp quotes for different thicknesses of poly. Concerns were shared regarding moisture forming under poly, however, the Board agreed that protecting the outdoor surface prior to rink flooding is essential.

After discussing the options, the Board agreed to proceed with a 6-mil poly tarp to cover the entire outdoor court for ~\$1,625 from Canadian Tarpaulin Manufacturers Ltd.

Motion:

2025.09.09-05

That the Board approved the purchase of a 6-mil poly tarp for ~\$1,625 for the outdoor court surface, as presented.

Motion moved by Gary Wingate, seconded by Cathy Burtnack. Carried.

The Board also discussed and agreed to purchase a smaller tarp for the kid’s skating rink, to ease with flooding issues.

Motion:

2025.09.09-06

That the Board approved the purchase of a 6-mil poly tarp for ~\$350 for the kid's rink as presented.

Motion moved by Chris Feakes, seconded by Janet Premak. Carried.

8. New Business

8.1. Post Event Clean Up Protocol

Prior to the meeting, Bill Hurtig shared concerns regarding the expectations of post event clean up. It was clarified that event cleanup is part of the rental agreement, which does include a deposit. Bruce Morrison shared that he hasn't experienced any issues with post event cleanup.

After discussing, the Board agreed that post event clean-up (date/time) should be included on the advertisement of the event itself so that any volunteers are aware if wanting to help.

8.2. Thank-You Letters – Gary Wingate

After discussing, Tiffanie Lauze volunteered to post (Board approved) appreciate posts on its social media as a public thank you to individuals who put on clinics or go the extra mile for the club. Future consideration for a Membership and/or Volunteer Appreciation Day in the Spring next year.

8.3. Motions & Board Voting by Email – Gary Wingate

More discussion to be had. Added to the list of future constitutional amendment changes.

8.4. Exterior Cameras – Gary Wingate

Gary Wingate advised that BCC has experienced issues with missing/stolen items, vandalism, etc. Chris Feakes shared that he would learn the security system from Trevor Halgren/Kevin Ateah (Lakeside Surveillance). Chris Feakes also plans to investigate upgrading the current camera system to cover areas that are not under surveillance at this time.

8.5. Curling Budget – Tiffanie Lauze

Tiffanie Lauze reviewed the curling budget with the Board. No questions or concerns. Well done.

9. Committee Reports

Written reports were submitted for Pickleball, Building, Fitness, Music Festival, Curling, Basketball, Bingo, and Communications. Additional oral reports, discussion or comments below:

Canteen (verbal report)

Events were all a success: Glow Bingo, Members only Pickleball Play Day, and Glow in the Dark Pickleball. The 3x3 Basketball tournament is coming up this weekend.

Communications

Please send information on programming / events to John Heppenstall as he is looking after the newsletter for October and November.

Chris Feakes shared more information on the outdoor baseball signage project.

Country Market

Lots of bookings are coming through for the Thanksgiving market.

Curling

The Board had no issues with holding its winter meetings upstairs so junior curling can take place on Tuesdays.

Motion:

2025.09.09-07

That the Board approved the Committee Reports as presented.

Motion moved by Gary Wingate, seconded by Chris Feakes. Carried.

10. Affiliate Committee Reports

Merry Makers Report (oral) Rummage Sale is September 19-21, 2025.

Motion:

2025.09.09-08

That the Board approved the Merry Makers Report as presented.

Motion moved by Tiffanie Lauze, seconded by Chris Feakes. Carried.

11. Closure

Motion

2025.09.09-09

That the Board closed the meeting at 9:02 p.m.

Motion moved by Gary Wingate, seconded by Tiffanie Lauze. Carried.

Next Regular Board Meeting:

Beaches Community Centre

October 14, 2025 @ 6:00 p.m.

65 Arthur Road, Victoria Beach, MB R0E 2C0

Appendix 1

Deliverables:

Action	By Whom	By When
New Director/Committee Chair Reporting Structure	Brad	Postponed
Membership Function / Membership Suggested Protocol	Board/John	Postponed
Quotes for skateboard donation sign	Brad	TBD
Strategic Planning Report	CFM	October Board Meeting
Define trail usage more clearly – software in the works	Brad	Ongoing
Fence around play structure	Brad/Bruce	Ongoing
Rink Management Coordinator – fill role	Volunteer	Next ice season
QuickBooks	Laurie/Carol	Ongoing
Outdoor Advertising Signage	Chris/John	Ongoing
Parking Signage / Parking Lot	Chris/John	Ongoing
Capital Opportunities	Bill/Board	Ongoing
Membership Increase Amounts	Board	Before Next AGM
Ice Machine	Cathy	Ongoing

Pre-built Storage Building <ul style="list-style-type: none"> - Gravel / Level - Alcove Structure - Lighting 	Chris	Ongoing/Fall 2025
Appreciation Day	Board	Spring 2026
Upgrade Camera Security System	Chris	Ongoing

Committee / Event: Basketball

Submitted by: Tiffanie Lauze

Date: Sep 1, 2025

Report

- 3x3 Tournament scheduled for Sep 13th 20225
- We will be running 50/50
- Both nets are up and running
- Canteen available
- Have raised \$510.50 so far



VBCC Committee Report

Committee: Summer Winds Family Music Festival

Reported by: Elaine Fletcher

Date: September 2025

Laurie will be presenting the Financials for the Music Festival.

Even though our numbers were down, our committee will recommend a payment to go towards paying down the mortgage.

Once we have the final bills and deposits, we will consider contributing to some of the other activities at the Club.

Elaine

BCC Committee Report

Committee: Pickleball

Submitted by Rob Fiola

Date: September 2, 2025

Monthly Committee Activities

2025 Financial Report as of Sept 1, 2025 (attached)

Very successful Round Robin play at 3 different levels completed weekly.

Glow ball event very successful

Year-end Wind-up event attended by 60 people. Positive feedback.

Will need to purchase indoor nets.

As of September 2nd, fall schedule posted on BCC website.

Summer Student: Approved for 8 weeks of 35 hours a week. (280 hours). Dana completed 220 hours. The program closed August 30th. Thanks to Laurie for managing the payroll. :)

Final report due within 30 days.

Requests of The Board

Discuss options for protecting the outdoor surface over the winter.

Recommendations to The Board Nothing currently.

Committee / Event: Bingo

Submitted by: Tiffanie Lauze

Date: step 1, 2025

Report

Glow bingo was a huge success, attached is a report from the glow bingo

Thinking of running two or three events next year, instead of Monday night bingos.

If end Monday bingos and go with just the events, we will have to have an end of Monday bingos and play to pay out our pots remanding from last year.

Requests of the Board: none

Recommendations to the Board: none

Committee: Building

Submitted by: Bruce Morrison

Date: August 2025

Report

- Set up for Yacht Club social. They gave Club a \$500.00 donation.
- Yacht Club helped, they added new tops on stage sections, as well as made two more. May have to remove the new tops as it was added over OSB board making them very heavy. We should remove the OSB and reinstall new tops.
- Got a call from pickleball people that air conditioning was not working – area was 65F and it was working.
- Got another call that pickleball people trying to stop wedding group from setting up. This was after 1:00 PM. Wedding group were also told that they would be playing inside Saturday, the day of the wedding, making wedding group very upset. Came over but culprit had already left.
- Helped with wedding set up.
- Worked breakfast Saturdays.
- Helped with wedding take down including ceiling drapes.

- Painting of shelter started by Dana – it looks great. Got it done on three sides – north side will need items pulled away after rummage sale.
- With high winds we lost shingles over Post Office. For the first time with power outages we lost power to well. Reset had to be pushed. This in well area.
- Helped with wedding set up. Clean up was to happen 10 AM Sunday – got to Club and it was all done. Nice surprise.
- The floor was cleaned with floor cleaner.
- Repaired door opening button in Post Office. Looked like abuse. Pulled apart, straightened mounting bracket and reassembled.
- Had Dana type and print out Building Maintenance Manual. She did on days she could not work outdoors.
- Set up for indoor craft sale. After sale, removed tables & chairs, and washed floor.
- Again, had pickleball people not booking time properly and it's a surprise when they arrive to set up or use canteen. Telling me they put it on calendar does not work. Call and book space and I will add to calendar.
- Pickleball has many Club keys and no one seems to know who has them. Maybe time to rekey front door.
- It was a pleasure working with Dana. She got things done in a timely fashion, and took direction easily.
- Majority of set ups and take downs done with Dana and Raymond. Wedding family members also pitch in.
- Car Show was a success – raised approximately \$1,350 which was donated to Club. Would like it put towards sports. I would like to see it used for a rubber floor in warm up shelter as well as a new door.

Requests of the Board: Nothing at this time.

Recommendations to the Board: Nothing at this time.

Bruce Morrison

Committee / Event: curling

Submitted by: Tiffanie Lauze

Date: Sep 1, 2025

Report

All league conveners are the same as last year with the exception of mens we are looking for a convener.

Mixed league is still being discussed.

Date of play offs good start up no issues March 11 -13 2025

If we have issues and pushed back a week it will be March 18th to 20th

Men's opinion is single knock out but that is to be determined

Registration Oct 15th 2025 6pm

Mens bonspiel Feb 20th to 22nd

Lady's bonspiel January 30th to Feb 1st 2026

Mixed bonspiel Jan 9th to 11th 2026 neon glow theme possibly

Fireman's March 14th or March 21st 2026 depends on start must be after play offs

Adam will put glow tape in ice at time of start up we just have to provide him the tape

Cooling starts Oct 11th

Estimated start date is the week of November 10th

Need to discuss lady's league and junior

Fees have been raised another \$10 per curler

Requests of the Board: none

Recommendations to the Board: none

Fitness Facility July Report

Submitted by: Murray Otter

September 2, 2025

Report

- Current active or pending members is 91
- Total revenue since inception: \$42110
- Total rent paid to date: \$15527 (monthly payments \$1208 began February/25)
- Revenue over and above rent: \$26583.00
- New members revenue in August = \$1938
- New member revenue so far in August = \$130

It's been a very active month in our Fitness Centre. As expected our clientele will now gradually shift to those members living more locally or coming out for weekends.

Below is a comparison of our August/September members a year ago and now:

August 2024	79 members	August 2025	130 members
September 2024	55 members	September 2025	93 members

Requests of the Board:

None

Committee: Communication, Marketing & Advertising

Submitted by: John Heppenstall

Date: September 8, 2025

Report

I will be doing the annual billings for advertising in October.

I will be starting the outdoor baseball signage project as well in October.

Requests of the Board:

Please let me know about any events / programming that is happening in October, and November as Lori V is away and I am doing the early newsletter and need the information. Currently I know about the Fish Fry, assuming an indoor market? What date is the Curling registration? Anything else? Does Kids Group start up again?

1. Will need hall set up for 200 people for September 11th
2. Will need cash bar set up for September 12th Starting at 5:30pm
3. Will need access to Hall Thursday Sept 11 to set up tournament prizes etc at 5:30pm.
Can someone let us in? Should I use Hedy's key?
4. Can we use the kids room for our prizes?

Recommendations to the Board:

None