



# Annual General Meeting Minutes

Beaches Community Centre  
May 27, 2025 at 7:00 p.m.  
65 Arthur Road, Victoria Beach, MB R0E 2C0

## Attendance

**Board Members:** Brad Patzer (President), Chris Feakes (Vice President), Cathy Burtnack, Laurie Danwich, Trista Demedeiros, Bill Hurtig, Tiffanie Lauze, Janet Premak, Gary Wingate, Nichole Zarazun

**Members:** see Sign-In sheet attached

### 1. Call to Order

Quorum was established, and Brad Patzer, President, called the meeting to order at 7:07 p.m.

### 2. Agenda

The agenda was circulated in advance of the meeting and one amendment was requested under item 7.2 – individuals were acclaimed (not elected), as no election was held.

**Motion:**

**2025.05.27-01**

*That the Membership approved the AGM agenda as amended.*

Motion moved by Trista Demedeiros, seconded by Chris Feakes. Carried.

### 3. May 28, 2024 Annual General Meeting Minutes

**Motion:**

**2025.05.27-02**

*That the Membership approved the May 28, 2024 Annual General Meeting Minutes as presented.*

Motion moved by Tiffanie Lauze, seconded by Trista Demedeiros. Carried.

### 4. President's Report – Brad Patzer

Brad Patzer shared that 2024 was a busy and successful year at Beaches Community Centre (BCC). The community center is continuously expanding as Membership grows. He thanked the volunteers for the generous efforts; it is greatly appreciated.

## 5. Reading of the Financial Reports

The income statement and balance sheet for BCC's fiscal year (May 1, 2024 to April 30, 2025) were available to the Membership at the meeting. Laurie Danwich provided an annual recap of all the donations, contributions and financial successes of the centre's groups, committees, partnerships and events. She thanked and congratulated each and everyone who contributed to the overall success of community centre.

Laurie Danwich welcomed questions. The Membership and Board had no questions or concerns.

### **Motion:**

#### **2025.05.27-03**

*That the Membership approved the Financial Reports for the fiscal year (May 1, 2024 to April 30, 2025) as presented.*

Motion moved by Chris Feakes, seconded by Janet Premak. Carried.

## 6. Board of Directors Election

At the May 13, 2025 Board In Camera Meeting, the Board unanimously approved to increase the size of the Board to ten (10) Board Members. As a result, an election was not required this year.

The following individuals were acclaimed to the Board of Directors:

- Chris Feakes: Vice President (3-year term ending in 2028).
- Cathy Burtneck, Bill Hurtig and Janet Premak (3-year terms ending in 2028).
- Gary Wingate (1-year term ending in 2026).

Brad Patzer welcomed all new and returning Board Members.

## 7. Appointment of Accountant

The Board and Membership both agreed to continue to use Olafson & Jones as BCC's Corporate Accountants.

### **Motion:**

#### **2025.05.27-04**

*BE IT RESOLVED THAT Olafson & Jones be appointed as Corporate Accountants for the Beaches Community Centre for the fiscal year of May 1, 2025 to April 30, 2026.*

Motion moved by Chris Feakes, seconded by Janet Premak. Carried.

## 8. Changes or Adjustments to the Constitution

### 8.1. Tracey Patzer proposed the following constitutional amendment:

The addition of a new subsection under 5.0 Membership titled **5.3 Membership Year**.  
The annual Membership in the organization shall run from September 1<sup>st</sup> to August 30<sup>th</sup> of each year.

**Motion:**

**2025.05.27-05**

*BE IT RESOLVED THAT the Membership approved the new subsection 5.3 Membership Year, which specifies that the annual Membership in the organization shall run from September 1<sup>st</sup> to August 30<sup>th</sup> of each year.*

Motion moved by Tracey Patzer, seconded by John Heppenstall. Carried.

After discussing the effect on recent membership renewals, it was agreed that any Member who renewed within the last 6 months of the AGM date, would be grandfathered into the upcoming Membership Year (September 1, 2025 to August 30, 2026).

**Motion:**

**2025.05.27-06**

*BE IT RESOLVED THAT the Membership approved the grandfather ruling, allowing Memberships renewed in the last six (6) months of the AGM date to be included in the following Membership Year (September 1, 2025 to August 30, 2026).*

Motion moved by Tiffanie Lauze, seconded by Chris Feakes. Carried.

Membership fees increase and timing of such will be discussed at the next Board Meeting.

### 8.2. Bill Hurtig proposed the following constitutional amendments to item **6.4 Notice**:

The addition of Notice being posted to the website:

*“A notice of the AGM or any other general meeting of members shall be required at a minimum, to be posted on the **website**, the exterior bulletin board and the interior bulletin board...”*

The addition of a new paragraph:

Any proposed change to the Constitution shall be submitted electronically to the Board at least 21 days prior to the AGM or any other general meeting of members. Any proposal must be accompanied by a written explanation of the rationale for the change. Proposed changes along with supporting rationale will be distributed at the same time as the Notice of the AGM or any other general meeting of members.

**Motion:**

**2025.05.27-07**

*BE IT RESOLVED THAT the Membership approved the addition of Notice via website and the new process for future Constitutional changes.*

Motion moved by Bill Hurtig, seconded by John Heppenstall. Carried.

The updated version of BCCs Constitution will be posted on the website.

**9. Overview of Beaches Community Centre Strategic Plan & Presentation of the Survey – Bill Hurtig & Trista Demedeiros**

Bill Hurtig and Trista Demedeiros shared a recap of the community centres milestones over the past few years and where it has led us to today. For the last several months the Board has been working on developing a process that will result in a strategic plan for the Beaches Community Centre, with the assistance of Community Futures (a department of the provincial government that helps organizations such as ours). Community Futures has developed a membership survey to seek out opinions on how Members value BCCs existing services, as well as where Members would like to see us take the organization going forward.

John Heppenstall provided a short preview of the survey live at the meeting.

The official launch of survey is today and will run to the end of August. Community Futures will consolidate the results and share with the Board in the fall. The survey is completely anonymous. Hard copies can be provided for Members who do not have internet access; however, online completion is preferred. The survey link will be included in the next Eblast and posted to the Beaches website.

The anticipated result of this process will be a multiyear plan for the community centre that reflects the priorities of the ENTIRE community going forward.

Email members to subscribe to eblast moving forward to news, etc.

**10. Other Business**

The Board is aware of the current challenges regarding some Members not receiving emails from Beaches. John Heppenstall reminded everyone that the Beaches Eblast is based on those who subscribed during Membership sign up/renewal. It was requested that an email be sent to Members advising them to subscribe to the Eblast moving forward.

A request for volunteers for the June Fish Fry will be added to the next Eblast.

Summer Winds is still trying to find a head volunteer coordinator, please contact Elaine Fletcher if you are interested.

BCC has an open job posting for a Sports Activities Coordinator for the summer months. The posting closes at the end of May, please visit <https://www.beachesc.ca/job-postings> for more information.

## **11. Closure**

### **Motion**

**2025.05.27-08**

*That the Membership closed the meeting at 8:02 p.m.*

Motion moved by Chris Feakes, seconded by Tiffanie Lauze. Carried.