



## Board Meeting Minutes

Beaches Community Centre (BCC)

August 8, 2023 at 6:00 p.m.

65 Arthur Road, Victoria Beach, MB R0E 2C0

### Attendance

**Board Members:** Randy Thomas (President), Carol Bartmanovich (Vice President), Laurie Danwich, Dennis Muldrew, Bill Hurtig, Gary Wingate, Nichole Zarazun

**Absent:** Rene DeGagne, Trista Demedeiros

**Members:** Bruce Morrison, Rumona Dickson, Tracey Patzer, John Heppenstall

#### 1. Call to Order

Quorum was established, and Randy Thomas, President, called the meeting to order at 6:05 p.m.

#### 2. Approve Agenda

The agenda was circulated prior to the meeting and three additions were requested:

- Letter from Post Office Tenant;
- Board Volunteer Breakfast Date; and
- Events.

**Motion:**

**2023.08.08-01**

*That the Board approved the Agenda as amended.*

Motion moved by Dennis Muldrew. Carried.

#### 3. Approve July 11, 2023 Board Meeting Minutes

**Motion:**

**2023.08.08-02**

*That the Board approved the July 11, 2023 Board Meeting Minutes as presented.*

Motion moved by Carol Bartmanovich.. Carried.

#### 4. President's Report

The letter regarding liability insurance for the interim fitness facility was forwarded to the insurance company. No response yet.

## 5. Financial Report

The financial report was circulated prior to the meeting. Laurie Danwich noted that statements will be prepared monthly moving forward, as opposed to meeting dates.

Laurie Danwich presented the July 2023 income statement, line by line in detail.

### **Motion:**

**2023.08.08-03**

*That the Board approved the Financial Report as presented.*

Motion moved by Dennis Muldrew . Carried.

## 6. Committee Reports

### **6.1. Sports** – Written reports submitted for the Skate Park and the Golf Tournament.

A discussion was held on funding set aside from Summer Winds to be used for youth activities. Laurie to confirm with the Summer Winds Committee on the items they would consider supporting.

The delivery of the basketball hoops was delayed, but is expected around August 28th.

The skate park revitalization project has been added to the Development Plan for BCC. Carol is looking into a potential indigenous youth grant for this project.

The VB Golf Tournament is lacking in tee green sponsorships compared to previous years.

The baseball games on Wednesday evenings are having strong turnouts.

### **6.2. Pickleball** – Verbal report. Gary noted that excavation has begun for the rink paving project. A glow pickleball night is scheduled for August 24th. The 2nd Annual Pickleball tournament is scheduled for September 26-28. The VB Tennis group has been very supportive of the club.

### **6.3. Memberships** – No report submitted. Dennis Muldrew will take ownership of this Committee moving forward.

### **6.4. Liquor** – Written report submitted. No questions or concerns.

### **6.5. Marketing / Communications / Programming** – Written report submitted.

A discussion was held on the recognition of legacy boards moving forward (part of the legacy project).

### **6.6. Canteen** – Written report submitted. No questions or concerns.

- 6.7. **Country Market** – Verbal report. The market on the Thanksgiving weekend (October 7th) will be themed as a Christmas Craft Sale.
- 6.8. **Building Report** – Written report submitted. No questions or concerns.
- 6.9. **Summer Winds** – No report submitted. To be requested from Elaine or Tom.
- 6.10. **Capital Campaign** – Steering Committee Report submitted.

A verbal update was provided on the rink paving project. The basketball court alignment was previously approved by the Board via email. The parking lot may need some repairs post excavation.

The province highly recommended that BCC have separate financial accounts for ongoing and future projects, with two Directors having signing authority on accounts. Interim reporting and record keeping is required for all projects. CRA can audit up to 7 years post project. BCC can spend up to 5% of administration costs per project.

The building expansion grant will be applied for in January 2024.

Bill will identify everyone involved in the projects and request that volunteers track hours on a monthly basis.

Gary advised that over the past two weekends, \$11,000 was raised in pledges and/or cash.

- 6.11. **Youth Committee** – No report submitted. To be requested from Dayna.

**Motion:**

**2023.08.08-04**

*That the Board approved all Committee Reports as presented.*

Motion moved by Gary Wingate. Carried.

**7. Affiliate Committee Reports**

- 7.1. **VB Snow Drifters** – Written report received. A miscommunication caused the removal of the good Snow Drifters sign from the club. The sign will be put back up right away.
- 7.2. **Merry Makers** – No report submitted.

**8. Business Arising**

- 8.1. **MCA Fee** - ongoing. Laurie to contact MCA directly.

**8.2. Alternative Interim Fitness Facility**

Rumona shared that a residential location has been identified. RM of Alexander approval has been requested (awaiting response). A business case has been prepared. Insurance coverage is required prior to making any future decisions - follow up with Lon Turner next week.

### **8.3. Volunteer Inputs at BCC**

Volunteer hour tracking is required for provincial grants and ongoing reporting.

### **8.4. Classic Car Show**

The Classic Car Show is scheduled for Sunday, August 20th at 10:00 a.m. (weather dependent).

The event will be held outside only.

Food option: TBD based on volunteers.

## **9. New Business**

### **9.1. Letter from Post Office Tenant**

The Board received a letter from the Post Office requesting an awning above the entry door to protect from snow in the winter. The Board discussed different options and will look into potential solutions.

### **9.2. Board Volunteer Breakfast**

As agreed by the Board, the BCC Board will host the pancake breakfast on the Thanksgiving weekend (October 7th), as opposed to the September long weekend.

### **9.3. Events**

Bruce Morrison advised the Board that with the growing use of the club, a club representative should be here at all times during all social/evening events. Bruce will forward Randy a task list to work on next steps.

A Director mentioned that a full-day planning session to discuss and identify overall issues and strategies, including succession planning, should be considered in the future.

## **10. In Camera Session - none.**

### **Motion:**

**2023.08.05**

*That the Board closed the meeting at 7:29 p.m.*

Motion moved by Dennis Muldrew. Carried.

### **Next Board Meeting:**

Beaches Community Centre

September 12, 2023 @ 6:00 p.m.

65 Arthur Road, Victoria Beach, MB R0E 2C0



**Committee:** Building  
**Submitted by:** Bruce Morrison  
**Date:** July 2023

### **Report**

- Did continual checks on Club systems.
- Changed front door lock and distributed keys.
- Met with July 15/23 wedding group. Helped with set up including stage used as room divider. The Sunday helped put away stage parts, big fridge, bar and chairs.
- 4 Bun pans disappeared during wedding weekend. Checked with all concerned, no one admits using or taking them. New ones are being donated back to the Club.
- Cleaned floors around once a week, did them after wedding.
- Raymond and I removed all signs off walls for wedding and re-hung, at the same time removing six not required any more.
- Serviced urinals.
- Met with Brian who is organizing Wednesday baseball.
- Compressors shutting down quite regularly, must check every day to make sure working.
- Music festival set up and take down went pretty smoothly.
- Installed lights in two shelters for festival.
- Made signs for handicap parking.
- All items brought back to trailer and put away in proper place.
- Did order with Fay for Sysco and Costco.
- Picked up all items needed for Club at Costco while in Winnipeg.
- Air conditioning in individual rooms still not working. Renters have been very patient.

**Requests of the Board:** none at this time.

**Recommendations to the Board:** none at this time.



**Committee:** Canteen

**Submitted by:** Fay Morrison

**Date:** July 2023

### **Report**

- The month started with our Canada Day free breakfast. We served approximately 225, and received donations of almost \$1,000.00 so felt it a very successful morning.
- The breakfast canteen has been very busy with good numbers of customers and plenty of volunteers so far. Tips have also been generous.
- Breakfast will continue till Thanksgiving as long as volunteers are available.
- The Bingo canteen needs volunteers. One lady has offered to work the counter and help with clean up. John has put out a request for someone to cook but we have had no response so far. This Monday some of the Bingo players helped out and canteen was very busy.
- It's been a busy time keeping track of stock and ordering and picking up supplies. Also pre-cooking the bacon is time-consuming but a popular item. Could use help with that, most times once a week.

**Requests of the Board:** If anyone has any ideas how to attract volunteers for Bingo night, would be appreciated because it's too much for Tiffanie to look after alone.

**Recommendations to the Board:** none at this time.

**VBCC Committee Report**

**Committee: Liquor & Bar**

**Submitted by Tracey Patzer**

**Date: July 27/23**

**Monthly Committee Activities**

Bar Services for Wedding booked privately July 15/23.

Summer Winds Music Festival Bar Services July 21 & 22/23. Another great festival was had I believe. Had a great group as always in the Bar. Just finishing up with different things for same as the work does not stop when the music ends.

Have a good amount of stock & mix left from Festival that will transfer over to main club.

**Requests of The Board**

Nothing currently.

**Recommendations to The Board**

Nothing at present.

Tracey Patzer

Liquor Chair



**Committee:** VB Snow Drifters Inc.  
**Reported by:** Barbra Kania, President (Victoria Beach Snow Drifters)  
**Date:** July 25, 2023

## **Report**

### **July 2023**

We usually do not host VBSD events or activities during the summer months as this time is used for maintenance work on our equipment and trails. This report is to advise Beaches Community Center of our community commitments.

#### Summer Winds Music Festival

Our VBSD team put in over 200 hours of volunteer efforts during the Summer Winds Music Festival from Thursday July 20 to Sunday the 23<sup>rd</sup>. Our team worked during the set-up of the event, through the event in the Green Room, backstage, food services for the bands and the take-down of the event on Sunday. It was all about giving back to the community and that's what we did.

### **August 2023**

#### Beaches Community Center Breakfast Commitment

The VBSD have committed to Beaches Community Club that we will work the full kitchen during the August 26 breakfast. We have 14 of our VBSD members committed to the breakfast service and selling Beaches Community Center 50/50 tickets, with the potential for more to be at the breakfast and possibly helping during the market. Our VBSD team has 3 individuals with their food handling certification, another 2 with commercial cooking experience, and 4 of our group have participated in the breakfast service prior.

We will also be providing a "free of charge" draw for some VBSD apparel to anyone who wants to participate. No purchase necessary. FYI, a license is not required if an organization is holding a free draw. Under the Criminal Code of Canada, if there is consideration (cost) associated for a chance to win something a LGCA license is required.

Potential VBSD Fundraiser in the fall of 2023 more information TBA at a later date.

### **Requests of the Board:**

Please review why the 2 VBSD advertising signs were removed from the curling rink. I was advised that there was to be no cost associated with the signs for the season and consideration would be reviewed the following year.

### **Recommendations to the Board:**

No recommendations to the Board





**Committee:**                **Communication**  
**Submitted by:**        **John Heppenstall**  
**Date:**                      **July 2023**

**Report**

We have eclipsed 1000 records in our email database that we send our eblast out to every month

- Have reverted back to a more manual system for the interior digital display to ensure updates are in place for time sensitive information
- Will have approximately \$700 in revenue in August for Ad revenue
- Will be placing another Beaches Update in the Herald next week.
- We are blogging about a corporate member once a week

**Golf Tournament Update - Sept 15**

- expected profit this year will be between \$28,000 and \$32,000
- We have room for 3 more teams
- We have room for 10 more tee/green sponsors
- Birchwood Hotel will be catering the dinner - expected attendance 160 people. Will need some volunteer servers and a cash bar set up

**Requests of the Board:** none at this time.

**Recommendations to the Board:** none at this time.