



# Board Meeting Minutes

Beaches Community Centre (BCC)  
January 13, 2026 at 6:00 p.m.  
65 Arthur Road, Victoria Beach, MB R0E 2C0

## Attendance

**Board Members:** Brad Patzer (President), Chris Feakes (Vice President), Cathy Burtnack, Laurie Danwich, Trista Demedeiros, Bill Hurtig, Nichole Zarazun

**Regrets:** Tiffanie Lauze, Janet Premak, Gary Wingate

**Members:** Bruce Morrison, Murray Otter, Tracey Patzer

### 1. Call to Order

Quorum was established, and Brad Patzer, President, called the meeting to order at 6:08 p.m.

### 2. Agenda

The agenda was circulated in advance of the meeting, and no changes were made.

#### Motion:

##### **2026.01.13-01**

*That the Board approved the agenda as presented.*

Motion moved by Trista Demedeiros, seconded by Chris Feakes. Carried.

### 3. December 9, 2025 Board Meeting Minutes

#### Motion:

##### **2026.01.13-02**

*That the Board approved the December 9, 2025 Board Meeting minutes as presented.*

Motion moved by Chris Feakes, seconded by Trista Demedeiros. Carried.

### 4. President's Report – NONE.

### 5. Financial Report – Laurie Danwich

- RM of Alexander grant applications.
- Summer Winds financials and supporting documentation.
- Canada Summer Jobs Application – working with Laura Kemp.
- Summer Winds follow up – secured larger VIP tent at a cost savings (thanks to Chris for pursuing and acquiring this).
- Passwords for e-transfers – will seek auto deposit (set up is different within the credit union).
- As of today, Bill is taking the lead on getting QuickBooks set up, with assistance from Carol and Claudia, and once able, an annual budget by yearend.
- GIC 18-month term deposit set up with the credit union.
- Laurie Danwich provided an update on the account balances with the credit union (chequing, saving, loans and mortgage).

**Motion:**

**2026.01.13-03**

*That the Board approved the Financial Report as presented.*

Motion moved by Trista Demedeiros, seconded by Chris Feakes. Carried.

**6. Strategic Planning**

**6.1. January 6, 2026 Beaches Strategic Meeting Notes**

The facilitator (Allie) is looking for collective feedback before the next scheduled Beaches Planning Session Meeting #2 (March 3, 2026). The Board agreed to meet next week (weekday TBD by online poll). Nichole will send calendar invites.

**7. Business Arising**

**7.1. Camera / Security System Update**

- Chris Feakes advised that BCC does not need to purchase additional cameras as we already have them. These cameras will set up outside to the east side toward the parking lot and outdoor rink. April installation.
- The wiring was previously installed for an interior camera system, so BCC only needs to decide on a system itself. Chris to get pricing from Costco for next meeting.
- Board agreed inside cameras were beneficial for events and liability.

**7.2. Rink Management Coordinator Job Description (draft) – Bill Hurtig**

Job description shared in advance of the meeting. No concerns.

Board agreed to adopt the job description.

It was confirmed that there has been no interference with curling duties.

**7.3. Curling Management Coordinator Job Description (draft) – postponed due to Tiffanie Lauze’s absence.**

**7.4. Membership Increase Amounts**

The Board discussed increased amounts for each type of Membership. Nichole to reach out to John Heppenstall for his feedback on the suggestions.

Increases will be announced at the next AGM in May.

Add to next meeting once motion is finalized.

**7.5. Skatepark Update**

Chris Feakes will share the 3D skatepark rendering in the next few days with the Board.

**8. New Business**

**8.1. Club Manager Title & Job Description**

- Bill and Janet have begun to gather information on a position of this nature. It would then need to be customized to BCC.
- Research indicates that these positions can be paid hourly or salary ranging from \$30k-\$75k.
- Next steps – listing of various considerations, agreements, wage, responsibilities, etc.
- Bill advised that his primary focus will now shift to ‘QuickBooks’, so timelines and ownership will need to be adjusted.

## **8.2. Proposals Motion (see email)**

- The Board discussed the proposal provided by Bill Hurtig.
  - *All proposals involving spending greater than \$500 be presented to the Board in writing one week prior to the upcoming Board Meeting. The written proposal should include a statement of the issue, options and considerations, and recommendations.*
- Brad shared that Board Members previously agreed to something of this nature, but it clearly fell to the wayside.
- The Board agreed to use this lens as best practice for any proposals of any value coming to the Board for a decision.

## **8.3. Appreciation Days and/or Open House**

- The Board was in favor of having the following events, with ownership of planning duties TBD:
  - Beaches Open House (suggestion: weekend after May long).
  - Volunteer Appreciation Day (Fall 2026, before Rummage sale).

## **8.4. AGM / Director Elections Date**

May 26, 2026 @ 6:00 p.m.

Laurie Danwich, Brad Patzer, and Gary Wingate are all up for re-election, if seeking.

Nominating Committee volunteers TBD – add to February Board Meeting.

## **8.5. Sponsored Signage (Ball Diamond)**

If a business or organization wants to use their own signage company, it must abide to the following requirements:

- Size: 4' x 8'
- Material: Alumaticore

Contact Chris Feakes with any questions.

## **8.6. Donation for Fireworks**

Signage advertising for anyone who would like to donate to the fireworks display will be added to the pylon sign. BCC to broadcast this more. Nichole to email John.

## **9. Committee Reports**

Written reports were submitted for Building, Bar, Canteen, Fitness, and Communications. Additional oral reports, discussion or comments below:

### **Building**

Bruce will be following up on the exhaust fan replacement with Cimco.

Bruce will get a price for an automatic timer for the outside lights to cut down on MB hydro.

Bruce will follow up with GB Electric for BCCs emergency lighting / bulb replacement project – inspection in May 2026. The Board supported Bruce's suggestion to get this work completed.

### **Marketing/Communications**

The Board agreed to continue to allow payments of all types: online/e-transfer, cash or cheque, based on community demographics.

Tracey left the meeting at 7:28 p.m.

**Fitness Facility** – 2<sup>nd</sup> anniversary on December 31<sup>st</sup>, 2025.

**Memberships** – still finding duplicates in the master list, need a dedicated person. Need finalized list before AGM (May 26, 2026).

Curling:

Bruce highlighted that 3 schools (different dates) are scheduled in for curling ice. Bruce to chat with Tracey regarding canteen for the older kids.

Cathy thanked Bruce & Adam, as it is Ice Tech Appreciation Week! Group cheer!

Highlights:

- 24 junior curlers
- 116 registered curlers
- As of January 15<sup>th</sup>, BCC owes Curl Manitoba \$1,508.
- Curling fees going up in 2027/2028.
- BCC should be advertising other curling bonspiels at other clubs – spread awareness.
- Ice training for Bruce & Adam was highly suggested (and included in the budget). Board supported. Cathy to arrange.

**Motion:**

*2026.01.13-04*

*That the Board approved spending up to a maximum of \$1,200 to cover 2-day training, mileage, and possible accommodation for two Curl Manitoba representations for the purpose of ice training, as presented.*

Motion moved by Cathy Burtnack, seconded by Chris Feakes. Carried.

- Curling tool wish list – nipper (Cathy to get quotes for next year). See if BCC could borrow one for the remainder of this season– check with Pine Falls and Grand Marais.

Board Members expressed concern for the way curling has been managed recently. An up-to-date listing of curlers (including payment dates) is requested and required. A clean up of record keeping was suggested. A more formal Curling Committee was also suggested to be successful. Conversation to be continued when all voices can be heard.

**Youth – none.**

**Motion:**

*2026.01.13-05*

*That the Board approved the Committee Reports as presented.*

Motion moved by Trista Demedeiros, seconded by Chris Feakes. Carried.

## **10. Affiliate Committee Reports**

Written reports submitted for Snow Drifters and XC Ski.

Merry Makers Report – none. Working on a year end contribution listing to be shared.

**Motion:**

**2026.01.13-06**

*That the Board approved the Affiliated Committee Report as presented.*

Motion moved by Trista Demedeiros, seconded by Chris Feakes. Carried.

**11. Roundtable Items**

- Rodger retirement – Bill to send him thank you and best wishes email.
- Programs being reviewed by the government, lots of unknowns in the grants department.
- Laurie can expect an invoice from Saffies for fireworks.
- Fireworks Committee.
- Chris to look into additional hot water tanks to make quality ice. Get picture of Valley Gardens Community Centre set up for reference.

**12. In Camera Session - none**

**13. Closure**

**Motion**

**2026.01.13-07**

*That the Board closed the meeting at 8:20 p.m.*

Motion moved by Bill Hurtig, seconded by Cathy Burtnack. Carried.

**Next Regular Board Meeting:**

Beaches Community Centre

February 10, 2025 @ 6:00 p.m.

65 Arthur Road, Victoria Beach, MB R0E 2C0

## Appendix 1

### Deliverables:

Action	By Whom	By When
New Director/Committee Chair Reporting Structure	Brad	Postponed
Membership Function / Suggested Protocol	Board/John	Ongoing
Strategic Planning / Capital Opportunity	CFM (Allie)	Ongoing
Define trail usage more clearly – software in the works	Brad	Ongoing
Fence around play structure	Brad/Bruce	Ongoing
QuickBooks	Bill Hurtig	By 2026 Yearend
Outdoor Advertising Signage	Chris/John	Spring 2026
Parking Signage / Parking Lot	Chris/John	Ongoing
Membership Increase Amounts	Board	Feb Mtg (motion)
Exhaust Fan Replacement	Bruce	
Emergency Lighting Quote	Bruce	
Beaches Open House (in the Spring)	Board	Feb Mtg
Volunteer Appreciation Day (in the fall)	Board	Feb Mtg
Interior Camera System Quote	Chris	Feb Mtg
Skatepark 3D Rendering	Chris	Feb Mtg
Curling Management Coordinator Job Description	Tiffanie Lauze	Feb Mtg
Dedicated Country Market Volunteer	Board/Sharon	Before next summer
Internet service provider (Valley Fibre)	Brad	Ongoing
Exterior Lighting timer	Bruce	Feb Mtg
Property Survey – need to find	Brad	Spring 2026
Curling nipper	Cathy	Before next season
Fireworks Committee	Brad	Before yearend
Hot water tanks (for flooding)	Chris	TBD