



## Board Meeting Agenda

Beaches Community Centre

March 12, 2024 at 6:00 p.m.

65 Arthur Road, Victoria Beach, MB R0E 2C0

### Agenda

1. **Call to Order**
2. **Approve Agenda (Motion)**
3. **Approve February 13, 2024 Board Meeting Minutes (Motion)**
4. **Financial Report (Motion)**
5. **Committee Reports (Motion)**
  - 5.1. Outdoor Rink - Bill Hurtig
  - 5.2. Pickleball - Gary Wingate
  - 5.3. Youth - Dayna Ford
  - 5.4. Canteen - Fay Morrison / Tracey Patzer
  - 5.5. Building Report - Bruce Morrison
  - 5.6. Liquor - Tracey Patzer
  - 5.7. Marketing, Communications and Programming - John Heppenstall
  - 5.8. Capital Campaign - Bill Hurtig
    - 5.8.1. Interim Fitness Facility
  - 5.9. Memberships
  - 5.10. Curling - Trista Demedeiros
  - 5.11. Country Market - Carol Bartmanovich
  - 5.12. Summer Winds - Laurie Danwich
6. **Affiliate Committee Reports (Motion)**
  - 6.1. VB Snow Drifters
  - 6.2. Merry Makers - Laurie Danwich
7. **Business Arising**
  - 7.1. Draft Business Plan for Lounge Fitness Facility - Continued
8. **New Business**
  - 8.1. Garbage Bins at BCC
9. **In Camera Session (Motion)**
10. **Call for Adjournment (Motion)**



## Board Meeting Minutes

Beaches Community Centre (BCC)

February 13, 2024 at 6:00 p.m.

65 Arthur Road, Victoria Beach, MB R0E 2C0

### Attendance

**Board Members:** Randy Thomas (President), Laurie Danwich, Nichole Zarazun, Rene DeGagne, Trista Demedeiros

**Absent with Notice:** Gary Wingate, Bill Hurtig, Carol Bartmanovich, Dennis Muldrew

**Members:** Tracey Patzer, Bruce Morrison, Fay Morrison, Rumona Dickson

#### 1. Call to Order

Quorum was established, and Randy Thomas, President, called the meeting to order at 6:13 p.m.

#### 2. Approve Agenda

The agenda was circulated in advance of the meeting and no amendments were requested.

**Motion:**

**2024.02.13-01**

*That the Board approved the Agenda as presented.*

Motion moved by Trista Demedeiros. Carried.

#### 3. Approve January 9, 2024 Board Meeting Minutes

The January 9, 2024 Board Meeting minutes were posted on the BCC website the day of the meeting. Due to the oversight, the Board acknowledged that additional amendments could be requested retroactively.

**Motion:**

**2024.02.13-02**

*That the Board approved the January 9, 2024 Board Meeting minutes as presented.*

Motion moved by Rene DeGagne. Carried.

#### 4. President's Report

Randy Thomas congratulated the ladies on a successful bonspiel.

## 5. Financial Report

The financial report was circulated in advance of the meeting. Laurie Danwich provided an overview of the January 2024 income statement.

A discussion was held on BCCs approximate monthly expenses. As requested by the President and supported by the Board, it agreed to prepare an average expense to revenue comparison to be presented at the AGM.

### **Motion:**

**2024.02.14-03**

*That the Board approved the January 2024 Financial Reports as presented.*

Motion moved by Trista Demedeiros. Carried.

## 6. Committee Reports

**6.1. Outdoor Rink** – Verbal report. The outdoor rink is now back open and will be advertised on the pylon sign.

**6.2. Pickleball** – No report submitted.

**6.3. Youth** – No report submitted.

**6.4. Canteen** – Verbal report. Tracey Patzer completed an online food handler training and certification course via foodsmartiq.com. She noted minimal cost and time commitment. The Board agreed this online course will be recommended to volunteers. In addition, she is working on a cost and portion analysis for the canteen.

**6.5. Building** – Report submitted. The fire escape/emergency door signage has arrived and will be hung. There was a discussion on exterior sanding by the RM of Victoria Beach Public Works. It was noted that the RM is only obligated to sand in front of the Post Office and route to it. Randy Thomas advised he would speak with Public Works to find a resolution.

Future consideration should be given to having a boot rack between the doors during curling season.

Snow Much Fun Day is tentatively scheduled for Saturday, March 9<sup>th</sup>.

**6.6. Liquor** – Verbal report.

**6.7. Marketing, Communications & Programming** – Report submitted. A discussion was held on monitor advertising. The Board supported using the monitors for continued advertising and community news, as long as it does not interfere with televised sporting events. Randy Thomas will touch base with John Heppenstall regarding a monitor how-to guide.

- 6.8. Capital Campaign** – Report submitted, including a review of the project schedule for Fitness Facility in the BCC Lounge.

Randy Thomas provided background on the ongoing capital campaign and revisiting the fitness facility in the lounge option. He noted that Membership can expect to see increased communication and an open house in the Spring to present all the facts, financial analyses, and due diligence of all potential fitness facility options, to allow Members to make the best decision after the AGM. The Board is exploring an online voting option.

**Motion:**

**2024.02.14-04**

*That the Board approved the purchase of a windscreen and poles for the pickleball / basketball courts as presented.*

Motion moved by Rene DeGagne. Carried.

The only paint contact the Board is aware of is Shooters.

- 6.8.1. Interim Fitness Facility** – Report submitted. Rumona Dickson shared that acceptance and use of the facility is excellent, and ongoing expenses are minimal.

Rumona Dickson excused herself from the meeting at 7:24 p.m.

- 6.9. Memberships** – No report submitted. It was noted that a membership list is not posted on the website and that membership renewal notices may not be working properly. The Board was in support of adding Nichole Zarazun as an administrator for the wix online payment site.

**Motion:**

**2024.02.14-05**

*That the Board approved adding Nichole Zarazun as an administrator for the wix online payment site.*

Motion moved by Rene DeGagne. Carried.

- 6.10. Curling** – Verbal report. The Men's Bonspiel has 18 confirmed teams. There will be a meat draw and 50/50 on that weekend.

- 6.11. Country Market** – Report submitted.

- 6.12. Summer Winds** – Laurie Danwich sent deposit for sound and lighting. A brief discussion was held on average payout to local bands.

**Motion:**

**2024.02.14-06**

*That the Board approved the Committee Reports as presented.*

Motion moved by Rene DeGagne. Carried.

**7. Affiliate Committee Reports**

**7.1. VB Snow Drifters** – Report received. The Poker Derby has moved entirely to the Birchwood, due to trail closures.

**7.2. Merry Makers** – No report submitted.

**Motion:**

**2024.02.13-07**

*That the Board approved the affiliate Committee Report as presented.*

Motion moved by Trista Demedeiros. Carried.

**8. Business Arising**

**8.1. Draft Business Plan for Lounge Fitness Facility**

The draft plan was circulated to the Board and Committee Members in advance of the meeting. Due to the comprehensiveness of the document, the Board agreed to table this item for the March 12<sup>th</sup> Board Meeting.

**9. New Business – none**

**10. In Camera Session**

**Motion:**

**2024.02.13-08**

*That the Board moved in camera.*

Motion moved by Trista Demedeiros. Carried.

The meeting closed, and Member attendees left at 7:48 p.m. The Board held an in camera session until 8:23 p.m.

**Next Board Meeting:**

Beaches Community Centre

March 12, 2024 @ 6:00 p.m.

65 Arthur Road, Victoria Beach, MB R0E 2C0



## Board Meeting Minutes

Beaches Community Centre (BCC)

February 13, 2024 at 6:00 p.m.

65 Arthur Road, Victoria Beach, MB R0E 2C0

### Attendance

**Board Members:** Carol Bartmanovich (Vice President), Laurie Danwich, Nichole Zarazun, Trista Demedeiros, Bill Hurtig, Dennis Muldrew

**Absent with Notice:** Randy Thomas, Gary Wingate, Rene DeGagne

**Members:** Tracey Patzer, Bruce Morrison, Fay Morrison, Drew Allright, Des Anderson, Sandra Ateah, Elaine Fletcher, Kevin Ateah

#### 1. Call to Order

Quorum was established, and Carol Bartmanovich, Vice President, called the meeting to order at 6:05 p.m.

#### 2. Approve Agenda

The agenda was circulated in advance of the meeting and the following additions were added under New Business:

- AGM Date; and
- Nominating Committee.

##### **Motion:**

**2024.03.12-01**

*That the Board approved the Agenda as amended.*

Motion moved by Bill Hurtig. Carried.

#### 3. Approve February 13, 2024 Board Meeting Minutes

##### **Motion:**

**2024.03.12-02**

*That the Board approved the February 13, 2024 Board Meeting minutes as presented.*

Motion moved by Laurie Danwich. Carried.

#### 4. Financial Report

The financial report and treasurer's notes were circulated in advance of the meeting. The Board had no questions or concerns.

##### **Motion:**

**2024.03.12-03**

*That the Board approved the February 2024 Financial Reports as presented.*

Motion moved by Dennis Muldrew. Carried.

## **5. Committee Reports**

- 5.1. Outdoor Rink** – Written report submitted. The outdoor rink is now closed due to the weather.
- 5.2. Pickle ball** – No report submitted.
- 5.3. Youth** – No report submitted.
- 5.4. Canteen** – Verbal report. Tracey Patzer shared that BCC is still looking for volunteers with food handler's certification and that the canteen continues to work through changes being implemented. Louis Riel Day was one of BCC's most successful one-day events.
- 5.5. Building** – Report submitted. A discussion was held on the outstanding storage shortage. Member advised that the price of C-Cans have reduced in the past few years, as Member purchased two (2) for under \$3,000 each. The Board was in favor of obtaining quotes for C-Cans, and delegated this task to Randy Thomas, assisted by Bill Hurtig. In addition, BCC has received RM of VB approval to put containers on the site.

**Motion:**

**2024.03.12-04**

*That the Board supported the exploration of obtaining quotes for the purchase of C-Can shipping containers for the use of BCC storage.*

Motion moved by Bill Hurtig. Carried.

- 5.6. Liquor** – Verbal report.
- 5.7. Marketing, Communications & Programming** – Written report submitted.
- 5.8. Capital Campaign** – Written report submitted.

Joseph Nemark has agreed to do a design of the building expansion, to be completed later in the spring. In light of this, the Steering Committee will resurrect to continue building expansion consultation. Members raised a concern regarding the lack of Steering Committee reporting and communication on the large project over the course of its existence. Bill Hurtig noted that updates from the Committee were shared at monthly BCC Board meetings, but email communication was also frequently used. It was agreed the Steering Committee would be added to future Board Meeting agendas, on an "as needed" basis.

- 5.8.1. Interim Fitness Facility** – Report submitted. In the interim, Murray Otter will be looking after the fitness facility responsibilities.
- 5.9. Memberships** – Verbal report. BCC has 395 members to date.

The Board and Members discussed the membership renewal process, including lapsed memberships and automatic renewal. The Board requested that John Heppenstall get clarification on the WIX website functionality and upgrades/improvements that BCC could utilize, as the current process is too manual.

Dennis Muldrew volunteered responsibility for the upkeep and management of the Membership function. As such, he is responsible for ensuring that the membership listing, including reaching out for renewals, on an ongoing basis, but in particular leading up to the AGM. A membership list will be posted to the bulletin board at BCC.

**5.10. Curling** – Verbal report. Trista Demedeiros shared the men’s curling bonspiel approximate revenues.

**5.11. Country Market** – Report submitted. The market will run from June 22 to September 7 this year. All tables will be prepaid. Two artisan sales are being arranged on August 3<sup>rd</sup> and August 31<sup>st</sup>. If any Committee wants to host 50/50 during the Saturday market, please let the Board know.

**5.12. Summer Winds** – Verbal report by Elaine Fletcher. All Manitoba bands this year, including Harlequin as the headliner. The Committee’s first meeting in on March 21<sup>st</sup>. The remaining bands will be “showcased” individually periodically, as part of festival advertising. It was noted there was a record high application of bands this year.

**5.12.1. Snow Much Fun Day**

Excerpt from Mindy Wilson: *“An afternoon full of sunshine and snow at the community centre this past Saturday made for a great day for over 80 tired kids and just as many - if not more, happy parents. In a society that sees more kids in front of screens than on swing sets it was a very inclusive and successful community event. Thank you to the more than 25 volunteers (inside and out) that helped the day run so smoothly. Once again we are grateful for the Summer Winds Committee and the VB Snow Drifters for your ongoing financial and volunteer support”.*

**Motion:**

**2024.03.12-05**

*That the Board approved the Committee Reports as presented.*

Motion moved by Dennis Muldrew. Carried.

**6. Affiliate Committee Reports**

**6.1. VB Snow Drifters** – Written report received.

**6.2. Merry Makers** – Written report submitted.

**Motion:**

**2024.03.12-06**

*That the Board approved the affiliate Committee Reports as presented.*



Motion moved by Trista Demedeiros. Carried.

## 7. Business Arising

### 7.1. Draft Business Plan for Lounge Fitness Facility – Continued

As initiated by Members, there was a vigorous discussion on the information contained within in the draft plan itself, the proposed timeline, and the rationale behind the document. Members expressed concern with regard to the lounge being revisited as a location for a fitness facility.

Discussions included the following:

- government grants;
- mandates of the Steering Committee;
- demand for a fitness facility;
- revenue from a fitness facility; and
- invested donors and/or members.

It was noted that Board Members have not yet fully discussed the draft document as a full Board.

Trista Demedeiros made a formal **motion to dismiss the lounge option as a location for a fitness facility**. The majority of Board Members did not wholly support the motion, and as a result, the motion was defeated.

Majority of the Board was in favor of the Steering Committee recommencing to revisit other options, propose solutions, and revise the draft business plan.

#### **Motion:**

**2024.03.12-07**

*That the Board supported the draft business plan be redirected to the existing Steering Committee for reworking, revision, and accuracy.*

Motion moved by Dennis Muldrew. Carried.

Bill Hurtig disagreed with the suggestion that the draft plan was inaccurate, advised that several members of the Steering Committee would not want to participate in the business case development or review, and opposed the motion.

## 8. New Business

### 8.1. Newsletter (Digital and Social Scene)

Discussions were held on the newsletters. It was noted that Mindy Wilson (member) has expressed interest in assisting with the newsletter.

### **8.2. Garbage Bins at BCC**

Elaine Fletcher proposed that the RM of VB Public Works would move garbage bins on/off site for BCC events. In addition, Public Works will be placing smaller garbage bins by the play structure and rink.

### **8.3. AGM Date**

The Annual General Meeting will be held on May 28, 2024 at 7:00 p.m. CDT at BCC. The Nominating Committee will look after the official notice and publication on the website and newsletter. An accurate membership list is required for the AGM.

### **8.4. Nominating Committee**

As both signaled interest, the Board appointed Des Anderson and Elaine Fletcher as the Nominating Committee. A membership list will be provided to the Committee as soon as possible.

#### **Motion:**

**2024.03.12-08**

*That the Board appointed Des Anderson and Elaine Fletcher as the Nominating Committee for the 2024 Board Member Election.*

Motion moved by Carol Bartmanovich. Carried.

### **8.5. Secretary Coverage for April and May**

It was suggested that Onale Thomas might be interested in temporarily looking after these duties – to be determined.

## **9. Meeting Closure**

#### **Motion:**

**2024.03.12-09**

*That the Board closed the meeting at 8:10 p.m.*

Motion moved by Bill Hurtig. Carried.

#### **Next Board Meeting:**

Beaches Community Centre

April 9, 2024 @ 6:00 p.m.

65 Arthur Road, Victoria Beach, MB R0E 2C0



**Committee: Building**

**Submitted by: Bruce Morrison**

**Date: February 2024**

**Report**

- Each week has been scrape, clean, pebble and drag rocks Tuesdays. Clean, pebble, drag rocks before each draw.
- Ran water line for self-fill coffee maker which was donated. Found solenoid has water leak. Repaired leak but unit will not stop filling. Hoping to have unit checked by coffee company.
- Put away vases in trailer.
- Did water sample. Results came back good.
- Each week do floors upstairs and down at least once. With warm weather, lots of sand and gravel coming in.
- Flooded curling area prior to Men's Bonspiel. Flood usually once a month.
- Clean out fryer and added new oil. Breeding now being used contaminates oil very quickly.
- Emergency Exit signs are installed.
- Discussed rocks with Al Thompson as we are losing curl. Raymond and I flipped and dressed rock running surface. Used 80 grit paper, now rocks very heavy when throwing. Al suggested using 120 grit paper which worked.
- All work on ice and floors done with Raymond or Rene or both.
- Raymond keeping up with his duties.

**Requests of the Board:** None at this time.

**Recommendations to the Board:** Storage for tables, chairs, etc. has gotten to the point where we must do something.

Bruce Morrison

## Beaches Country Market Committee Report

Date: March 2024

### Monthly Committee Activities

1. Market will run June 22 to the weekend after long weekend – September 7<sup>th</sup>.
2. Susan Landry has agreed to work with me on hosting the 2 artisan sales – August 3 and August 31 (both long weekends)
3. John working on website. Plan to launch in March
4. John submitted article and ad to cottage guide.

### Recommendations to the Board

none

Submitted by: Carol Bartmanovich

**Capital Campaign:** Drew has contacted Joseph Nejmark about doing the design of the building expansion, and Mr. Nejmark has agreed to do so. Thanks to Drew for brokering this. This will not get started until later in the spring.

No significant donations received since last month's report.

**Fitness Facility:** I am working on a Q&A re: the fitness facility in the Lounge. Anticipating questions, coming up with responses. This will be shared with the Board prior to the April meeting, with the goal of finalizing and posting for the membership to be fully informed of the intent and process.

I believe all are aware of the serious accident involving Rumona. Others such as Rene have stepped up to fill a big gap. I am not directly involved, but John should be able to update on arrangements at the meeting.

**Memberships:** Apparently we have fallen a bit behind in contacting members whose memberships have lapsed. I will work with Dennis, John and Mike B to coordinate followups. John has sent a reminder email to those whose memberships have lapsed, reminding them to renew.

**Rink:** The weather has made keeping the rink in use a challenge. Warm temperatures at the end of January caused the rink to be closed for awhile, and now the recent snowfalls have hindered usage. Public Works has done a great job keeping the rink as open as possible, as have the volunteers. Hopefully over the next couple of days we will be able to get the rink cleared and get some usage from it before the ice gets too soft.

We will be ordering wind screens and are looking at signage for the spring. This, and the grand opening on June 8 will probably use up all of the available funding.

I will have a proposal for management and usage for the rink for the summer for the April Board meeting.

# Beaches Community Center Committee Report

**Committee:** VB Snow Drifters Inc.

**Reported by:** Barbra Kania, President  
Victoria Beach Snow Drifters

**Date:** February 19, 2024

## Monthly Committee Activities

### **Notice**

All of the VBSD Snoman Approved snowmobile trails are officially closed until further notice due to weather and snow conditions.

### **Ongoing**

This month we are finalizing our Winner's Choice Raffle tickets and require all tickets to be in the VBSD possession by March 1, 2024. Revenue estimations are lower than anticipated.

### **February**

Membership numbers are lower than expected mostly due to weather conditions not being conducive to snowmobiling.

February 3, 2024, we were to host our General Meeting and Club Lunch at our Clubhouse on Elk Island but due to our trails being closed the event was held at Beaches Community Center, thank you to Beaches for the use of your facility at short notice. We provided our lunch that was prepped/cooked off-site and limited use of the kitchen was needed.

February 17, 2024, our annual Poker Derby was held but only at one check stop, the Birchwood being used. With the closure of our trails, we held a "sled less" derby and only used the facility which our LGCA permit was issued for. We thank Beaches Community Center for offering the use of the atrium for the derby which we hope next year will continue as usual.

### **March**

March 3, 2024, Ladies Ride – Cancelled

March 9, 2024, Snow Much Fun Day, the VBSD has committed to this event to purchase and cook the hot dogs, hot chocolate, cool aide and snacks, including chili. We will be inside the community center cooking and cleaning up after the lunch is served. A prize will be donated to the event also.

March General Meeting – Cancelled

### **April**

April VBSD Board Meeting TBA

April AGM TBA

**Requests of The Board**

None currently.

**Recommendations To The Board**

*Please provide your committees recommendations on a matter where a vote of the board needs to be made. i.e. Purchasing of new equipment for your committee's activities.*

No recommendation to The Board

**Motion to Accept Report:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_



Merry Makers  
March 12 2024 Meeting  
Submitted by Laurie Danwich

Picnic Tables – 2 from U line will be ordered in near future with one of the two wheel chair accessible – they will be of a plastic material not Barkman as originally hoped

We will be reimbursing for the purchase of the 6 tables – cutlery bins – 12 dz forks We had contributed the \$300 to the New Year's Eve fireworks luncheon prior

Our next meeting will start the discussion of our next focus on large fund raising – we took a year off of having our Annual Quilt Draw last season – this year we will be doing and I will be applying for a raffle license with the proceeds to the designated fund raising

At our last meeting we discussed the newsletter – we can offer up a couple of names to help the current editor – the newsletter is only one form of communication to get the word out about the various events – many who participate in our events rely on the newsletter and do not have or want to look on the club's website – the website is another form of communication – we want to help not hinder

Ladies Day – 75<sup>th</sup> Anniversary – booked for Sunday May 26<sup>th</sup>