



Board Meeting Minutes

Beaches Community Centre (BCC)
October 8, 2024 at 6:00 p.m.
65 Arthur Road, Victoria Beach, MB R0E 2C0

Attendance

Board Members: Laurie Danwich, Trista Demedeiros, Bill Hurtig, Tiffanie Lauze, Gary Wingate, Nichole Zarazun (6:25 p.m.)

Absent with Notice: Drew Allwright, Dennis Muldrew, Brad Patzer

Members: Sandra Ateah, Rumona Dickson, Tracey Patzer

1. Call to Order

Quorum was established and in the President's absence, Laurie Danwich chaired the meeting. She called the meeting to order at 6:10 p.m.

2. Agenda

The agenda was circulated in advance of the meeting and the Board agreed to move item 6.1 Code of Conduct to In Camera.

Motion:

2024.10.08-01

That the Board approved the agenda as amended.

Motion moved by Trista Demedeiros, seconded by Tiffanie Lauze. Carried.

3. September 10, 2024 Board Meeting Minutes

Motion:

2024.10.08-02

That the Board approved the September 10, 2024 Board Meeting minutes as presented.

Motion moved by Bill Hurtig, seconded by Gary Wingate. Carried.

4. President's Report – *none*

5. Financial Reports

The income statement and balance sheet were circulated in advance of the meeting. Laurie Danwich advised the following:

- Bruce Morrison will look after the post office rental upon his return.
- The RM of Alexander grant was placed in general funds/capital funds for the time being.
- Moneris portal changed – looking at different point of sale (POS) and ATM options.
- As information, the proceeds of the meal portion of the Fall Fish Fry go to the VB Fire Dept and the Spring proceeds go to BCC (the raffles and 50/50 held at both are fundraisers for BCC).

Motion:

2024.10.08-03

That the Board approved the September 2024 Financial Report as presented.

Motion moved by Trista Demedeiros, seconded by Tiffanie Lauze. Carried.

Motion:

2024.10.08-04

That the Board approved the April 30, 2024 Year End Financial Statements as presented.

Motion moved by Gary Wingate, seconded by Tiffanie Lauze. Carried.

Laurie Danwich will proceed with the corporate tax return filing.

6. Business Arising

6.1. Code of Conduct – moved to in camera.

6.2. Fitness Centre Business Plan Review

The Fitness Facility Business Plan was circulated in advance of the meeting.

The Board had no concerns with the business plan and agreed to post it to the website.

Motion:

2024.10.08-05

That the Board approved the Beaches Fitness Facility Business Plan as presented.

Motion moved by Gary Wingate, seconded by Laurie Danwich. Carried.

6.3. Rink Drainage Proposal

The proposal for improving drainage of the outdoor rink was circulated in advance of the meeting. The Board had a short discussion and agreed to proceed with Randy Thomas' proposal, which includes completion before the seasonal freezing. Once a date is selected, volunteers are needed.

Motion:

2024.10.08-06

That the Board approved proceeding with the work proposed by Wayne's Backhoe, up to an amount of \$5,500, to improve rink drainage.

Motion moved by Gary Wingate, seconded by Laurie Danwich. Carried.

Motion:

2024.10.08-07

That the Board agreed to use the RM of Alexander grant money to pay Wayne's Backhoe for the rink drainage project.

Motion moved by Gary Wingate, seconded by Trista Demedeiros. Carried.

6.4. EBSS Monthly Newsletter Update

The Board confirmed that it would like to continue club information in the newsletter. Laurie Danwich suggested the use of the advocate box outside to store the monthly newsletter for member pickup at BCC.

Laurie Danwich to see if John Heppenstall would like any assistance during the winter months.

6.5. Absence of Membership Function -

The Board held a discussion on the absence of the membership function. Rumona Dickson offered to volunteer her time to clean up the back log over the next few weeks.

The Board agreed to see what solutions John Heppenstall and Drew Allwright can suggest with regards to the WIX program and membership function – add to November Board Meeting. In addition, to ensure registration and payment systems are set up correctly for the time being.

6.6. Safety Vests for Volunteers

This item was assigned to Brad Patzer.

7. New Business

7.1. Future Government Documents

As indicated in Brad Patzer's email, all future documents that are going to the government (i.e. income tax, grants, etc.) be signed by the President and/or Vice President.

7.2. Review of Capital Campaign Committee Structure

For informational purposes, Bill Hurtig reviewed the structure including the Fitness Advisory Committee.

7.3. Fit 4 the Future Pledges Update

Bill Hurtig handed out the original campaign brochure for those who were interested. Currently, BCC has ~\$70,000 in pledges from individuals.

Bill Hurtig and Laurie Danwich will determine the exact amount of donation money received to date and look at putting these funds into a guaranteed investment savings account, since the expansion is not an option at this time.

Bill Hurtig also indicated that the previous pledge commitment from the RMVB (\$10,000 per year in 2025 and 2026) could change given no expansion at this time.

7.4. Computer / Printer in BCC Office

It was advised that Brad Patzer will be looking after a functioning set up.

7.5. QuickBooks / Laptop for Treasurer Position – *tabled.*

QuickBooks is an online program which can be accessed from any personal device.

7.6. Letter to Pickleball Re: Financial Reporting

Laurie Danwich advised that a proposal letter for handling of money for next season was provided to the Pickleball Committee. Tabled until next Spring.

7.7. Outside Garbage & Recycling Cans and Cigarette Butt Containers

The Board all agreed that BCC needs more bear proof garbage cans around the exterior grounds and more signage. Specifically, no smoking area, play at own risk, surveillance/you're on camera, etc. Signage will be added to the next Board Meeting.

The Board assigned Bruce Morrison to put bear proof garbage cans by the rink for the both the winter and summer season.

8. Committee Reports

Committee Reports were submitted and circulated in advance of the meeting, except for Memberships.

Pickleball:

Bill Hurtig agreed to assist the Pickleball Committee with the Canada Summer Student Employment grant for 2025. Trista Demedeiros will also send Bill Hurtig the MMF summer employing/training information as well.

The Board agreed that the full financial breakdown is not required within the Pickleball Report each month.

Canteen:

The Board requested Bruce Morrison to order three fryer filters to ensure the club always has spare ones on hand.

Building:

Bruce Morrison to investigate products for the odor in the Men's bathroom as soon as possible. Gary Wingate agreed to explore the business lighting program through Efficiency Manitoba.

Interim Fitness Facility

Rumona Dickson proposed the idea of outdoor fitness equipment to the Board, given that grant funds remain even after the final equipment order for the interim facility. She will explore options, run it by Rodger and get back to the Board.

Curling

Golden Gals will have to get their own license for 50/50 and silent auction.

Motion:

2024.10.08-08

That the Board approved the Committee Reports as presented.

Motion moved by Trista Demedeiros, seconded by Tiffanie Lauze. Carried.

9. Affiliate Committee Reports

Affiliate Committee Reports were submitted and circulated in advance of the meeting.

9.1. VB Snow Drifters – The Board had no issues with December 7th for VBSD Christmas Party and 60th Anniversary Celebration (same date as Christmas Market 10-3 p.m.) – advise Bruce Morrison to add to event calendar.

9.2. Merry Makers – With Board interest, Laurie Danwich will ask Trevor Halgren to give the Board a security camera system demo.

Motion:

2024.10.08-09

That the Board approved the Affiliate Committee Reports as presented.
 Motion moved by Trista Demedeiros, seconded by Gary Wingate. Carried.

10. Roundtable Items:

- Cross Country Ski Club – Bill Hurtig.
- Kids basketball net – drainage bottom of base and store – Bill Hurtig.
- Outdoor rink dismantle – pickleball and basketball committees to work together.
- Golf Tournament – the Board formally thanked John Heppenstall and the golf tournament committee.
- Rummage Sale – the Board formally thanked the Merry Makers.
- The Board reviewed the deliverables action item list.

Sandra Ateah, Tracey Patzer, and Rumona Dickson left the meeting at 7:50 p.m.

11. In-Camera Session

Motion:

2024.10.08-10

That the Board moved in-camera.

Motion moved by Trista Demedeiros, seconded by Tiffanie Lauze. Carried.

The meeting closed and the Board held an in-camera session from 8:03 – 8:38 p.m.

Next Regular Board Meeting:

Beaches Community Centre

November 12, 2024 @ 6:00 p.m.

65 Arthur Road, Victoria Beach, MB R0E 2C0

Deliverables:

| Action | By Whom | By When |
|--|------------|-------------------|
| New Director/Committee Chair Reporting Structure | Brad | TBD |
| Membership Function | John/Drew | Upcoming Meetings |
| Rink Drainage | Bill/Randy | October 22, 2024 |
| Pickleball Budget | Rob | November Meeting |
| Curling Budget | Tiff | November Meeting |
| Men’s washroom odor | Bruce | ASAP |
| Quotes for skateboard donation sign | Brad | TBD |
| Post office rent | Bruce | Oct/Nov |
| POS/ATM different options | Laurie | Fall/Winter |
| Corporate tax return | Laurie | ASAP |
| Fitness Facility Business Plan post to website | John | October |
| Advocate box for newsletters | Laurie | Not urgent |
| Safety vests for volunteers | Brad | Not urgent |
| Computer/printer function in office | Brad | Oct/Nov |

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|---------------------------------------|---------------|-------------------------|
| Signage | Board | Add to November Meeting |
| Fryer filters (purchase 3) | Bruce | October |
| Lighting program – Efficiency MB | Gary | Fall/Winter |
| Outdoor fitness equipment exploration | Rumona | Oct/Nov |
| Security camera demo | Laurie/Trevor | Oct/Nov |
| Membership backlogs clean up | Rumona | Over next 3 weeks |
| Seek gov grant for student help | Bill / Rob | Refer to Grant Timeline |