



## Board Meeting Agenda

Beaches Community Centre  
February 13, 2024 at 6:00 p.m.  
65 Arthur Road, Victoria Beach, MB R0E 2C0

### Agenda

1. **Call to Order**
2. **Approve Agenda (Motion)**
3. **Approve January 9, 2024 Board Meeting Minutes (Motion)**
4. **President's Report**
5. **Financial Report (Motion)**
6. **Committee Reports (Motion)**
  - 6.1. Outdoor Rink - Fred Schlamp / Bill Hurtig
  - 6.2. Pickleball - Gary Wingate/Janet Premak
  - 6.3. Youth - Dayna Ford
  - 6.4. Canteen - Fay Morrison / Tracey Patzer
  - 6.5. Building Report - Bruce Morrison
  - 6.6. Liquor - Tracey Patzer
  - 6.7. Marketing, Communications and Programming - John Heppenstall
  - 6.8. Capital Campaign - Bill Hurtig
    - 6.8.1. Interim Fitness Facility - Rumona Dickson
  - 6.9. Memberships - Dennis Muldrew
  - 6.10. Curling - Trista Demedeiros
  - 6.11. Country Market - Carol Bartmanovich
  - 6.12. Summer Winds - Laurie Danwich
7. **Affiliate Committee Reports (Motion)**
  - 7.1. VB Snow Drifters - Rene DeGagne
  - 7.2. Merry Makers - Laurie Danwich
8. **Business Arising**
  - 8.1. Draft Business Plan for Lounge Fitness Facility - For Information
9. **New Business - none**
10. **In Camera Session (Motion)**
11. **Call for Adjournment (Motion)**



# Board Meeting Minutes

Beaches Community Centre (BCC)

January 9 at 6:00 p.m.

65 Arthur Road, Victoria Beach, MB R0E 2C0

## Attendance

**Board Members:** Randy Thomas (President), Laurie Danwich, Nichole Zarazun, Rene DeGagne, Trista Demedeiros, Dennis Muldrew

**Absent with Notice:** Gary Wingate, Bill Hurtig, Carol Bartmanovich

**Members:** Tracey Patzer, Bruce Morrison, Fay Morrison, Drew Allwright

### 1. Call to Order

Quorum was established, and Randy Thomas, President, called the meeting to order at 6:09 p.m.

### 2. Approve Agenda

The agenda was circulated in advance of the meeting and one addition was requested.

- Upcoming BCC Events

**Motion:**

**2024.01.09-01**

*That the Board approved the Agenda as amended.*

Motion moved by Trista Demedeiros. Carried.

### 3. Approve December 12, 2023 Board Meeting Minutes

The December 12, 2023 Board Meeting minutes were circulated in advance of the meeting.

Tracey Patzer advised that bar procedures are not developed yet.

**Motion:**

**2024.01.09-02**

*That the Board approved the December 12, 2023 Board Meeting minutes as amended.*

Motion moved by Trista Demedeiros. Carried.

### 4. President's Report

The New Year's Eve event was a huge success and membership increased post event. The Board was in favor of purchasing safety vests to identify volunteers at BCC events. Randy Thomas to obtain quotes and report back.

## 5. Financial Report

The financial report and treasurer's notes were circulated in advance of the meeting. Laurie Danwich provided an overview of the November and December 2023 income statements.

### **Motion:**

**2024.01.09-03**

*That the Board approved the November and December 2023 Financial Reports as presented.*

Motion moved by Dennis Muldrew. Carried.

## 6. Committee Reports

**6.1. Rink Coordinator** – Update submitted.

**6.2. Pickleball** – Update submitted. A joint Committee, headed by Janet Premak, has been formed to coordinate a grand opening for the outdoor courts (basketball and pickleball) scheduled for June 8, 2024. The Board will be informed of progress moving forward.

**6.3. Youth** – No report submitted.

**6.4. Canteen** – No report submitted. Tracey Patzer has volunteered to lead the canteen restructuring and formation of a Canteen Committee. The Board formally thanked and recognized Dennis and Fay Morrison for the years of work.

**6.5. Building** – Report submitted. Bruce Morrison was reminded to order the fire escape door signage.

**6.6. Liquor** – Verbal report.

**6.7. Marketing, Communications & Programming** – Report submitted. Tracey Patzer advised that Mindy Wilson is interested in taking over the monthly newsletter obligations. The Board discussed the monthly newsletter process as a whole. Future consideration for a monitor guideline on what to display and when.

**6.8. Capital Campaign** – Update submitted. The Board and Members held a robust discussion on the building expansion and next steps. Randy Thomas touched on the January 2, 2024 Special In Camera Meeting, which focused on current challenges of the project and future recommendations.

The Board thanked the Steering Committee for all their hard work.

### **Motion:**

**2024.01.09-04**

*That the Board approved that*

- *BCC not submit an application for the BSC program for expansion of the building for a fitness facility in 2024;*
- *the Board reconsider using the upstairs lounge to house a fitness facility;*
- *an analysis and presentation outlining options and implications be prepared, for sharing with the general membership, by the February Board Meeting; and*
- *a final decision (via in person or email vote) on the fitness facility options be made by the general membership after the AGM, pending a BCC Constitutional amendment to allow vote by email.*

Motion moved by Rene DeGagne. Carried.

Dennis Muldrew recused himself from the vote.

**6.8.1. Interim Fitness Facility** – Report submitted.

**6.9. Memberships** – No report submitted.

**6.10. Curling** – Verbal report. Trista Demedeiros advised that the Men’s Bonspiel, scheduled for February 23-25, should have 12 teams. It was suggested that a 50/50 be held to raise funds for the ice scraper. The Ladies Bonspiel is January 26-28 and currently has 13 teams registered, with the hopes of having 16 teams total. The theme is the ‘Mad Hatter’s Tea Party’.

**6.11. Summer Winds** – Verbal report. It was noted that Summer Winds needs a better presence on the BCC corporate website.

**Motion:**

**2024.01.09-05**

*That the Board approved the Committee Reports as presented.*

Motion moved by Trista Demedeiros. Carried.

## **7. Affiliate Committee Reports**

**7.1. VB Snow Drifters** – Report received.

**7.2. Merry Makers** – No report submitted.

**Motion:**

**2024.01.09-06**

*That the Board approved the affiliate Committee Report as presented.*

Motion moved by Laurie Danwich. Carried.

## **8. Business Arising**

### **8.1. Food Handler's Certificate Interest**

The Board to confirm that this was advertised on its digital platforms.

## **9. New Business**

### **9.1. BCC Events (scheduled or potential)**

The Board and Members held a discussion on scheduled and potential events that could be held at BCC.

- Super Bowl Party
- Scotties Curling (TV)
- Family Day
- Men's Bonspiel
- Montana's Brier (TV)
- Curing Wind Up
- Fire Fighters Bonspiel
- Chase the Ace (on curling nights)
- Meat Draws (during the summer)

## **10. Closure**

The In Camera items were deferred to the next meeting.

### **Motion:**

**2024.01.09-07**

*That the Board closed the meeting at 8:18 p.m.*

Motion moved by Trista Demedeiros. Carried.

### **Next Board Meeting:**

Beaches Community Centre

February 13, 2024 @ 6:00 p.m.

65 Arthur Road, Victoria Beach, MB R0E 2C0



# Board Meeting Minutes

Beaches Community Centre (BCC)  
February 13, 2024 at 6:00 p.m.  
65 Arthur Road, Victoria Beach, MB R0E 2C0

## Attendance

**Board Members:** Randy Thomas (President), Laurie Danwich, Nichole Zarazun, Rene DeGagne, Trista Demedeiros

**Absent with Notice:** Gary Wingate, Bill Hurtig, Carol Bartmanovich, Dennis Muldrew

**Members:** Tracey Patzer, Bruce Morrison, Fay Morrison, Rumona Dickson

### 1. Call to Order

Quorum was established, and Randy Thomas, President, called the meeting to order at 6:13 p.m.

### 2. Approve Agenda

The agenda was circulated in advance of the meeting and no amendments were requested.

**Motion:**

**2024.02.13-01**

*That the Board approved the Agenda as presented.*

Motion moved by Trista Demedeiros. Carried.

### 3. Approve January 9, 2024 Board Meeting Minutes

The January 9, 2024 Board Meeting minutes were posted on the BCC website the day of the meeting. Due to the oversight, the Board acknowledged that additional amendments could be requested retroactively.

**Motion:**

**2024.02.13-02**

*That the Board approved the January 9, 2024 Board Meeting minutes as presented.*

Motion moved by Rene DeGagne. Carried.

### 4. President's Report

Randy Thomas congratulated the ladies on a successful bonspiel.

## 5. Financial Report

The financial report was circulated in advance of the meeting. Laurie Danwich provided an overview of the January 2024 income statement.

A discussion was held on BCCs approximate monthly expenses. As requested by the President and supported by the Board, it agreed to prepare an average expense to revenue comparison to be presented at the AGM.

### **Motion:**

**2024.02.14-03**

*That the Board approved the January 2024 Financial Reports as presented.*

Motion moved by Trista Demedeiros. Carried.

## 6. Committee Reports

**6.1. Outdoor Rink** – Verbal report. The outdoor rink is now back open and will be advertised on the pylon sign.

**6.2. Pickleball** – No report submitted.

**6.3. Youth** – No report submitted.

**6.4. Canteen** – Verbal report. Tracey Patzer completed an online food handler training and certification course via foodsmartiq.com. She noted minimal cost and time commitment. The Board agreed this online course will be recommended to volunteers. In addition, she is working on a cost and portion analysis for the canteen.

**6.5. Building** – Report submitted. The fire escape/emergency door signage has arrived and will be hung. There was a discussion on exterior sanding by the RM of Victoria Beach Public Works. It was noted that the RM is only obligated to sand in front of the Post Office and route to it. Randy Thomas advised he would speak with Public Works to find a resolution.

Future consideration should be given to having a boot rack between the doors during curling season.

Snow Much Fun Day is tentatively scheduled for Saturday, March 9<sup>th</sup>.

**6.6. Liquor** – Verbal report.

**6.7. Marketing, Communications & Programming** – Report submitted. A discussion was held on monitor advertising. The Board supported using the monitors for continued advertising and community news, as long as it does not interfere with televised sporting events. Randy Thomas will touch base with John Heppenstall regarding a monitor how-to guide.

- 6.8. Capital Campaign** – Report submitted, including a review of the project schedule for Fitness Facility in the BCC Lounge.

Randy Thomas provided background on the ongoing capital campaign and revisiting the fitness facility in the lounge option. He noted that Membership can expect to see increased communication and an open house in the Spring to present all the facts, financial analyses, and due diligence of all potential fitness facility options, to allow Members to make the best decision after the AGM. The Board is exploring an online voting option.

**Motion:**

**2024.02.14-04**

*That the Board approved the purchase of a windscreen and poles for the pickleball / basketball courts as presented.*

Motion moved by Rene DeGagne. Carried.

The only paint contact the Board is aware of is Shooters.

- 6.8.1. Interim Fitness Facility** – Report submitted. Rumona Dickson shared that acceptance and use of the facility is excellent, and ongoing expenses are minimal.

Rumona Dickson excused herself from the meeting at 7:24 p.m.

- 6.9. Memberships** – No report submitted. It was noted that a membership list is not posted on the website and that membership renewal notices may not be working properly. The Board was in support of adding Nichole Zarazun as an administrator for the wix online payment site.

**Motion:**

**2024.02.14-05**

*That the Board approved adding Nichole Zarazun as an administrator for the wix online payment site.*

Motion moved by Rene DeGagne. Carried.

- 6.10. Curling** – Verbal report. The Men's Bonspiel has 18 confirmed teams. There will be a meat draw and 50/50 on that weekend.

- 6.11. Country Market** – Report submitted.

- 6.12. Summer Winds** – Laurie Danwich sent deposit for sound and lighting. A brief discussion was held on average payout to local bands.



**Motion:**

**2024.02.14-06**

*That the Board approved the Committee Reports as presented.*

Motion moved by Rene DeGagne. Carried.

**7. Affiliate Committee Reports**

**7.1. VB Snow Drifters** – Report received. The Poker Derby has moved entirely to the Birchwood, due to trail closures.

**7.2. Merry Makers** – No report submitted.

**Motion:**

**2024.02.13-07**

*That the Board approved the affiliate Committee Report as presented.*

Motion moved by Trista Demedeiros. Carried.

**8. Business Arising**

**8.1. Draft Business Plan for Lounge Fitness Facility**

The draft plan was circulated to the Board and Committee Members in advance of the meeting. Due to the comprehensiveness of the document, the Board agreed to table this item for the March 12<sup>th</sup> Board Meeting.

**9. New Business – none**

**10. In Camera Session**

**Motion:**

**2024.02.13-08**

*That the Board moved in camera.*

Motion moved by Trista Demedeiros. Carried.

The meeting closed, and Member attendees left at 7:48 p.m. The Board held an in camera session until 8:23 p.m.

**Next Board Meeting:**

Beaches Community Centre

March 12, 2024 @ 6:00 p.m.

65 Arthur Road, Victoria Beach, MB R0E 2C0



**Committee: Building**

**Submitted by: Bruce Morrison**

**Date: January 2024**

**Report**

- Installed overflow device on storage tank in back. Water is used to flood curling rink. Shut-off was manual and the odd time left on and had overflowed.
- Added glycol mixture to system with Drew's pump. The system was low causing shutdowns.
- Had damage to one curling sheet during curling lessons; this repair done and problem rectified.
- Scraping, cleaning & pebbling is being done before each draw. A flood will be done next week.
- Met with Tracey & Fay about reorganization of canteen use and getting supplies.
- Put in shelf for TV receiver on main floor. Will do same for bar receiver.
- Re-mounted door stop in kids' room.
- Serviced urinals.
- Mounted cigarette butt holders – two at front exit area, two at east exits. These were bought by Merry Makers.
- Raymond keeping up with his duties.
- 

**Requests of the Board:** None at this time.

**Recommendations to the Board:** Storage for tables, chairs, etc. has gotten to the point where we must do something.

Bruce Morrison



**Committee: Communication, Marketing & Advertising**

**Submitted by: John Heppenstall**

**Date: Feb 13, 2024**

**Report**

**Advertising Revenue realized for Dec**

GB Electric \$100

NewAgeHVAC \$100

**Total Revenue: \$200**

TOTAL AD REVENUE SINCE INCEPTION OF ADVERTISING PLATFORMS \$18,308

\*Does not include existing legacy interior signage

**Phone System**

I have reached out to Drew to start next steps in this process.

**Requests of the Board:** Let me know if anyone knows of anyone that would like to volunteer as a Jr Webmaster for Beaches. Ideally, someone who is a little bit technical. I will train.

**Recommendations to the Board:** Ideally it would benefit advertisers if we enabled the other 2 monitors (lounge and on the East wall beside the canteen) with the advertising / what's happening loop.



# Beaches Community Center Committee Report

**Committee:** VB Snow Drifters Inc.

**Reported by:** Barbra Kania, President  
Victoria Beach Snow Drifters

**Date:** January 24, 2024

## Monthly Committee Activities

### **Ongoing**

We continue to sell our Winner's Choice Raffle tickets. To date we are off target with only 22 out of 135 books being sold. Sales are significantly reduced due to the increase cost of the tickets, poor snow conditions and individuals being more conscious on their non-essential spending. If anyone wishes to purchase, please advise.

### **January**

Membership Drive and prize package was distributed.

We currently have 53 paid memberships with a 50/50 split between family and single. We anticipate lower membership numbers this season due to the poor snow conditions, our trails opening 3 weeks later than last year and our sister club's trails not being open at all. Only 67% of the budgeted revenues received to date.

January 13, 2024, we hosted a General Meeting at Beaches Community Center with 13 members attending along with our board. Thank you to Beaches for the use of the facility. I will note that we brought onto site our own coffee, percolator, condiments, paper products and snack.

On January 15, 2024 we negotiated a future purchase of a replacement groomer with a deposit for Spring delivery. If all conditions are met, we will be new owners of a 2011 Prinoth Bison. This has been an over 10-year journey for our club with many years of saving, fundraising and grants to make this happen. Our coffers might be light in the future, but we know that the overall savings in fuel and repairs along with beautifully groomed trails will make this a positive experience for the VBSD.

January 27, 2024, Club Ride is cancelled due to the current ice conditions on the lakes being insufficient for our groomer and our sister club having closed trails.

### **February**

February 3, 2024 General Meeting and Complementary Lunch at Elk Island. Possibility of this event being cancelled due to poor snow conditions, unfavorable weather forecast for snowmobiling and the lake trail being closed. We will advise asap if this event is cancelled.

February 17, 2024 VBSD Annual Poker Derby. Again, weather permitting, we intend to host our annual derby though out the east beaches area with check stops at Beaches Community Center, Papertown Inn, the Sandbar, Half-way Warm up Shelter and the Birchwood. Thank you, Beaches, for the use of a table and 4 chairs at the front entrance of the community center. If we are unable to host our complete derby due to conditions, we will only have one check stop at the Birchwood for hands to be drawn, 50/50 tickets and Silent Auction. More information to come as we get closer to the event.

**March**

March 3, 2024 Ladies Ride – Tentatively booked but subject to be cancelled due to conditions.

March General Meeting TBA

**Requests of The Board**

**None currently.**

**Recommendations To The Board**

*Please provide your committees recommendations on a matter where a vote of the board needs to be made. i.e. Purchasing of new equipment for your committee's activities.*

**No recommendation to The Board**

**Motion to Accept Report:\_\_\_\_\_**

**Seconded By:\_\_\_\_\_**

## Beaches Country Market Committee Report

Date: February 2024

### Monthly Committee Activities

1. specifications provided to John to update website
2. looking for volunteer to run indoor Artisan sales for August and September long. October will be a joint Artisan Market vendor event.
3. Changes this year include all vendors must prepay either online, e-transfer or mail cheque. No cash to be handled on day of event to accommodate changes to weekly market coordination.
4. Manitoba health permit application to include vendors helping to run market.
5. John working on ad for cottage guide.

### Recommendations to the Board

none

Submitted by: Carol Bartmanovich

### **Capital Campaign Update- BCC Board Meeting Feb. 13/24**

\* I will not be able to attend the meeting or participate remotely. If there are any questions I can respond up to Feb. 9. Thanks.

- Informed bidders that BCC will not be proceeding with building expansion this year, but would be carrying on in hopes of building next year.
- Worked on development of Business Plan and project plan to consider expansion of Fitness Facility to the upstairs Lounge.
- Developed project plan for investigating putting fitness facility in Lounge. Draft of plan will be tabled at the Feb. meeting.
- Working on anticipated questions from membership re: use of the Lounge for the Fitness Facility. Will table a draft at the March meeting.
- Investigating possibility of proceeding with design of building expansion. Intent is to continue with campaign. In absence of BSC program, could consider undertaking project without government support. Further discussion at Board at the March meeting.
- Proceeding with plans for a Grand Opening of the rink/pickleball/basketball courts on June 8. Update to be provided for the March meeting.
- There have been no additional donations or pledges over the past month.
- Looking to purchase 500' of windscreen for the pickleball courts, plus poles for +/- \$400 to close in the basketball courts. There is approximately \$6,000 left in the balance available for court capital enhancements, so there is money for these expenses. Looking for Board OK to proceed.

### **Rink Management Coordinator Report**

- Filling in as Rink Management Coordinator in Fred's absence. There is a solid group of a half dozen or so volunteers who keep the snow cleared, prep for flooding, and do flooding aside from Public Works efforts.
- The rink opened on Dec. 20/23. This was a late start, due to unseasonably warm weather. Rink was extremely well-used, particularly over the holiday season.
- The rink was closed due to above-zero weather on January 31. The use to date therefore has been only 5 weeks or so.
- It must be recognized that Public Works did an excellent job on the rink, flooding and running the Zamboni over the surface.

### **Other**

- Repaired one bench for use on the pickleball courts. There are 5 benches in the warmup building, and I plan to build seating in the players bench for shade in the summer. Would like to paint all these in the BCC colours- Does anybody have a contact where we might get paint at a discount?