



Board Meeting Minutes

Beaches Community Centre (BCC)
September 10, 2024 at 6:00 p.m.
65 Arthur Road, Victoria Beach, MB R0E 2C0

Attendance

Board Members: Brad Patzer (President), Laurie Danwich, Trista Demedeiros, Bill Hurtig, Tiffanie Lauze, Gary Wingate, Nichole Zarazun

Absent with Notice: Drew Allwright, Dennis Muldrew

Members: Rob Fiola, John Heppenstall, Bruce Morrison, Fay Morrison, Murray Otter, Tracey Patzer, Janet Premak, Fred Schlamp

1. Call to Order

Quorum was established, and Brad Patzer, President, called the meeting to order at 6:10 p.m.

2. Agenda

The agenda was circulated in advance of the meeting and no additions were requested.

Motion:

2024.09.10-01

That the Board approved the agenda as presented.

Motion moved by Trista Demedeiros, seconded by Tiffanie Lauze. Carried.

3. August 13, 2024 Board Meeting Minutes

Motion:

2024.09.10-02

That the Board approved the August 13, 2024 Board Meeting minutes as presented.

Motion moved by Trista Demedeiros, seconded by Tiffanie Lauze. Carried.

4. August 28, 2024 Special Membership Meeting Minutes

Member attendee list was amended.

Motion:

2024.09.10-03

That the Board approved the August 28, 2024 Special Membership Meeting minutes as amended.

Motion moved by Trista Demedeiros, seconded by Laurie Danwich. Carried.

5. President's Report – *none*

6. Financial Report

The income statement and balance sheet were circulated in advance of the meeting. Laurie Danwich expanded on the handwritten notes and mentioned the following:

- Pickleball revenue and expenses do not reflect actual figures and will be updated for accuracy.
- As requested, the Jonkers Memorial Car Show contribution is for any rink expenditures.
- Summer Winds Music Festival revenues are not fully updated yet.
- Year end financials were completed and will be circulated to the Board shortly.

Motion:

2024.09.10-04

That the Board approved the August 2024 Financial Reports as presented.

Motion moved by Tiffanie Lauze, seconded by Gary Wingate. Carried.

7. Business Arising

7.1. New Director/Committee Chair Reporting Structure - TABLED

7.2. Committee Chairs

The following was clarified at the meeting:

- Tiffanie Lauze is the Curling Committee Chair.
- Janet Premak is the Pickleball Committee Chair and Rob Fiola is the Committee liaison to the Board.
- Membership Committee is currently being restructured.

7.3. Fit 4 the Future Campaign Updates

Bill Hurtig provided detailed notes on the Building Steering Committee, Fitness facility basement expansion, and a rink surface update in advance of the meeting. He welcomed questions. No questions or concerns.

8. New Business

8.1. Basketball Signage

The Board was informed that kids are playing on the old courts, unknowing of the new court inside the rink. Thus, the Board agreed to have a Basketball sign made up, like the Pickleball sign out there presently. Tiffanie Lauze to send John Heppenstall signage details. Janet Premak suggested that sign placement should avoid the removable windscreens.

Tiffanie Lauze advised that planned basketball programs are being worked on for next year.

Motion:

2024.09.10-05

That the Board approved the purchase of an outdoor Basketball sign for \$100 as presented.

Motion moved by Tiffanie Lauze, seconded by Gary Wingate. Carried.

8.2. Ask Committee

For curiosity and information purposes, Trista Demedeiros asked for clarification on this committee. Bill Hurtig explained that the Ask Committee is responsible for all donations

received, including the larger donations that kicked off the campaign and the subsequent donations that generated over \$300,000. The Committee consists primarily of Bill Hurtig, Gary Wingate, John Heppenstall, and Susan Van Hull. Informational brochures were prepared and contributed to the success of the campaign. The Committee is currently paused as building expansion is not a viable option currently.

8.3. Hearsay & Confidentiality

After a short discussion, the Board agreed to revisit and address the Code of Conduct at the next meeting.

8.4. Respectfulness

Tiffanie Lauze reminded Board and Committee Members to be mindful of body language at meetings.

8.5. Fitness Centre

Tiffanie Lauze asked for details around why some Members did not receive the fitness facility special meeting email. John Heppenstall provided a few reasons: the database from WIX is scrubbed for scam/questionable email addresses, if it's a family membership – second member no email address, human error when manually adding to the database, and the late passing of Mike Bartmanovich who assisted with memberships.

As echoed at past meetings, membership management remains a work in progress. Tracey Patzer is exploring another platform option (Zeffy).

Brad Patzer advised that the review of the Fitness Centre Business Plan will be added to the October Board Meeting.

8.6. Outdoor Rink Management

Fred Schlamp, Rink Coordinator, informed the Board that had a meeting with Dane Zarazun from Public Works regarding snow clearing. He also met with Ian Wingate from Precision Plumbing to brainstorm ideas about building a homemade pull-behind portable Zamboni, as flooding will be needed daily during the busy winter season.

Fred Schlamp requested \$1,000 to put towards building a portable Zamboni and maintenance. The Board agreed to allocate the car show proceeds (~\$1,000) for this request. It was also suggested that donation signage could be added to the machine, if possible.

Motion:

2024.09.10-06

That the Board approved allocating the Jonkers Memorial Car Show proceeds to build and maintain a portable Zamboni for the outdoor rink as presented.

Motion moved by Gary Wingate, seconded by Bill Hurtig. Carried.

9. Committee Reports

Committee Reports were submitted and circulated in advance of the meeting, except for Memberships.

Pickleball:

Pickleball revenue and expenses, as provided in the Finance Report, do not reflect actual figures. Laurie Danwich to meet with Muriel to make appropriate changes. It was clarified that Randy Thomas will be putting together a plan to improve drainage and fill the area in the Fall. The Board granted permission to build storage shelves in the trailer. The Pickleball Committee will present a budget for 2025 at an upcoming meeting. The Board supported the purchase of a pickleball machine for clinics, drills, and private rentals.

Motion:

2024.09.10-07

That the Board approved the purchase of a pickleball machine (~\$1,500) as presented.

Motion moved by Trista Demedeiros, seconded by Gary Wingate. Carried.

Janet Premak and Fred Schlamp left the meeting at 7:13 p.m.

Bar:

Motion:

2024.09.10-08

That the Board approved the purchase of a single stand-up cooler from Williams Restaurant Equipment for \$3,000 plus tax for the lounge as presented.

Motion moved by Trista Demedeiros, seconded by Tiffanie Lauze. Carried.

Tracey Patzer left the meeting at 7:17 p.m.

Building:

Bruce Morrison agreed to look into some products to help with the odor in the Men's washroom.

Marketing:

John Heppenstall advised that EBSS informed him that its monthly newsletter will no longer be going out as mailers and will only be available for pick up at Saffies General Store and Traverse Bay Corner Store. The Board requested that John communicate with EBSS to ask for more information on this, for the Board to decide where its communication efforts should remain.

The announcement for Fit 4 the Future Update will be reviewed by Board Members via email this week.

Interim Fitness Facility

Murray Otter advised that equipment determination is in the final stages and purchases will be made in the coming months.

Country Market-Artisan Sale

It was confirmed that the canteen is normally open during the Christmas market. Sharon Leggatt to email Tracey Patzer with the booking request.

Music Festival

It was confirmed that the 2024 Summer Winds Sponsors will be posted to the website as in the past – John Heppenstall took ownership.

Curling

As the current wooden dividers are ancient, chipping and freezing into the ice, the Board held a short discussion about different types of dividers including foam, fibreglass, and rope. The Board supported a full-length nylon rope option (i.e. Petersfield Community Centre).

Motion:

2024.09.10-09

That the Board approved the purchase of 2-inch nylon rope (up to a maximum of \$1,500) to be used as curling dividers.

Motion moved by Trista Demedeiros, seconded by Laurie Danwich. Carried.

John Heppenstall and Murray Otter left the meeting at 7:40 p.m.

Motion:

2024.09.10-10

That the Board approved to send Adam Wallis for an Ice Technician Course in Brandon, MB on October 11-13, 2024, and approved ~1,200 to cover course cost, accommodations, meals, and mileage.

Motion moved by Bill Hurtig, seconded by Gary Wingate. Carried.

Rob Fiola left the meeting at 7:45 p.m.

The Board discussed a wage for Adam Wallis to make and maintain the curling ice for the winter season. Tiffanie Lauze will touch base with Adam Wallis with the agreed upon offer.

Motion:

2024.09.10-11

That the Board approved an hourly wage to be offered to Adam Wallis to make and maintain the curling season ice.

Motion moved by Tiffanie Lauze, seconded by Gary Wingate. Carried.

There was a short discussion about the increase in curling fees. Tiffanie Lauze advised that BCC has been undercharging for years compared to other curling clubs, and it has been slowly increasing costs year-over-year to close the gap.

The Board supported placing a set of black rings halfway down the ice on sheet C to accommodate junior curling.

The Board agreed to charge \$150 per hour for the Provincial Golden Girls Bonspiel.

Tiffanie Lauze will prepare a curling budget for next meeting.

Motion:

2024.09.10-12

That the Board approved the Committee Reports as presented.

Motion moved by Trista Demedeiros, seconded by Tiffanie Lauze. Carried.

10. Affiliate Committee Reports

10.1. VB Snow Drifters – none until October.

10.2. Merry Makers – no questions or concerns.

Motion:

2024.09.10-13

That the Board approved the Merry Makers Report as presented.

Motion moved by Bill Hurtig, seconded by Tiffanie Lauze. Carried.

Bruce and Fay Morrison left the meeting at 8:06 p.m.

11. Fitness Membership Package Discount

Motion:

2024.09.10-14

That the Board approved Victoria Beach Fire and Police Department personnel to get 25% off any fitness membership package as presented.

Motion moved by Gary Wingate, seconded by Bill Hurtig. Carried.

12. In-Camera Session

Motion:

2024.09.10-15

That the Board moved in-camera.

Motion moved by Trista Demedeiros, seconded by Tiffanie Lauze. Carried.

The meeting closed and the Board held an in-camera session from 8:07 - 8:34 p.m.

Next Regular Board Meeting:

Beaches Community Centre

October 8, 2024 @ 6:00 p.m.

65 Arthur Road, Victoria Beach, MB R0E 2C0

Deliverables:

| Action | By Whom | By When |
|---|-----------------|---------------------|
| Pickleball and Summer Winds revenues/expenses updated on the Financial Report | Laurie | For next meeting |
| Year End Financials to be circulated to the Board | Laurie | |
| New Director/Committee Chair Reporting Structure TABLED | Brad | For next meeting |
| Basketball Signage | Tiffanie / John | September/October |
| Planned Basketball Programs | Tiffanie | 2025 season |
| Revisit Code of Conduct | Board | Add to next meeting |
| Zeffy (membership management) | Tracey Patzer | October/November |
| Fitness Centre Business Plan Review | Board | Add to next meeting |
| Build portable Zamboni for outdoor rink | Fred | Before ice season |
| Improve drainage plan / fill area around walkway | Bill / Randy | Fall |
| Pickleball Budget for 2025 | Rob | Upcoming Meeting |
| Purchase single stand-up cooler for lounge | Tracey | ASAP |
| Men's washroom odor | Bruce | September/October |
| EBSS monthly newsletter (more info) | John | Before next meeting |
| Review Fit 4 the Future Announcement | Board | ASAP |
| 2024 Summer Winds Sponsors – post to website | John | September |
| Purchase nylon rope for curling dividers | Tiffanie | ASAP |
| Adam Wallis wage offer | Tiffanie | ASAP |
| Curling Budget | Tiffanie | For next meeting |
| Advertise 25% off fitness for Fire/Police | John | September |
| Quotes for skateboard donation sign | Brad | For next meeting |